

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	May 13, 2025
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

#### PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
  - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
  - **Ditch Inspections** - Performed ditch inspections
    - Arrow ditch (2,569 LF)
    - Red Cedar ditch (966 LF)
    - Buck Island roadside ditch (15,926 LF)
    - Simmonsville roadside ditch (13,792 LF)
  - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets,

Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.

## **2. FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

## **3. PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

## **4. ADDITIONAL ACTIVITIES**

- Opened Splash Pad
- Repaired damaged door & stained at Wright Family Park Restroom
- Graded Pritchard Street for Parade of Homes
- Cleaned and straightened signage in Old Town
- Graded and worked on adding additional trailer parking at Oyster Factory
- New plant & Flower installation at 184 Bluffton Rd Pocket Park
- Installed replacement Well at Buckwalter Place Park
- Installed Heritage Banners throughout Town
- Irrigation repairs at Buckwalter Place Park
- Repaired boardwalk entrance to Buckwalter Place Trail
- Stained remaining wood exterior doors at Wright Family Park Restroom
- Repaired and painted 3 Welcome to Bluffton signs
- Installed new TV in LEC Exec. Conference room
- Installed 3 TV's in LEC training Room

- Painted wall in LEC Training Room
- Fence re-routing at DuBois Park sign
- New Flower installation at 3 Welcome to Bluffton signs
- Purchased & planted two 200-gallon Live Oaks at OFP for Arbor Day
- Sanded and applied wood preserver on Garvin Garvey House front door, rear door & deck
- Power washed Oyster Factory dock
- Power washed Calhoun Street Dock
- Power washed Town Hall Sidewalks
- Additional fencing installed at Oyster Factory trailer parking
- Assisted with landscape clean up at Bluffton Community Center
- Seasonal flower plantings for Tabby Pots throughout Old Town
- Wood repairs and paint at Garvin Garvey House
- Installed “No Parking” signs on Whispering Pines
- Power washed porches at Welcome Center
- Earth Day Joint County Wide Clean Up
- Remove Heritage Banners and install Graduation Banners
- Yearly Fire Alarm Inspection at the LEC
- Major Pruning & clean up McCracken Circle school entrances

## **5. PREPPING FOR SPECIAL AND CIVIC EVENTS**

- Set-up & support for following events:
  - Bluffton Movie Night – Field of Dreams
  - Farmers Market- Martin Family Park
  - Prepped Town of Bluffton Employee Family Picnic-Field of Dreams
  - Bluffton Bunny Bonanza- New Riverside Barn Park
  - SoLowCo- Rotary Community Center
  - Sunset Party – Oyster Factory Park
  - Arbor Day Planting & Celebration

## **6. Equipment Maintenance & Repair**

- Fabricated power washing rig
- Street sweeper in for Maintenance
- Repairs to manlift
- Received and assembled new welding table
- Replaced wood deck on trailer and painted steel frame of trailer
- Small landscape equipment maintenance

## **7. Training**

- Staff completed weekly training topics
- Completed IT training
- Grounds Maintenance completed CPR class

## **8. Milwaukee Tool training event for department staff**

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## **9. Training**

- Staff completed weekly training topics
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- Grounds Maintenance completed CPR class
- Milwaukee Tool training event for department staff

## **10. BEAUTIFICATION PROGRAM**

- **Committee met 4/18/2025-** Agenda attached

#### **11. ATTACHMENTS**

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda** – Attachment 2

## Public Services Monthly Cost Reports – April 2025

*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$3,888.31
PARKS	\$17,481.24
ROADS AND TRAILS	\$17,481.24
SPECIAL EVENTS	\$400.00



## **Beautification Committee Meeting**

**Thursday, April 17, 2025 at 9:00 AM**

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council Chambers,  
20 Bridge Street, Bluffton, SC**

### **AGENDA**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. ADOPTION OF MINUTES**

#### **IV. PUBLIC COMMENT**

#### **V. OLD BUSINESS**

1. Update on Butterfly Garden at New Riverside Barn
2. Update on Shade Sails

#### **VI. NEW BUSINESS**

1. Arbor Day & Earth Day Discussion

#### **VII. DISCUSSION**

#### **VIII. ADJOURNMENT**

**NEXT MEETING DATE: Thursday, May 15, 2025**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

*<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>*

*Public comment is limited to 3 minutes per speaker.*