

TOWN COUNCIL

STAFF REPORT

Public Services Department



MEETING DATE:	July 8, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
 - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
 - **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
 - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
 - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.
3. **PARKS**
 - **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

4. ADDITIONAL ACTIVITIES

- Buckwalter Place amphitheater replaced broken in-use electrical receptacle covers
- Received and trained staff on new Light Tower Generator
- Received and trained staff on new Avant Articulating loader
- Received and stored new Panel Christmas Tree for New Riverside Barn Park
- Installed white board at Finance dept.
- Fueled up Diesel Generators at Town Hall, Public Services and Police Department
- New filters install on water fountain at DRC
- Installed new flagpole line and flag @ LEC
- Installed fence around lift station at Rotary Community Center
- Move furniture at Squire Pope\Installed white board at Squire Pope
- Executed the Buck Island & Simmonsville Rd Large Appliance Cleanup arrange by Victoria Smalls, Workforce & Affordable Housing Manager
- Old Town Bluffton Install new Juneteenth Banner (May River Road & Boundary Street)
- Received 3 new storage containers: 2 @ New Riverside, 1@ LEC
- Installed new Fire Alarm control panel at the LEC
- Power washed brick pavers and pavilion at New Riverside Barn Park
- HVAC quarterly service at LEC, Town Hall, Substation, Stormwater & RCC
- Generator quarterly service at Public Services, Town Hall & LEC
- Replaced light bulbs @ LEC
- Installed new flagpole lanyard and clips at LEC
- Trouble shoot HVAC unit at Town Hall. Up and running- Cause lightning strike
- Cleaned up after traffic accident on May River Rd. Damaged two light poles and tabby pot
- Repairs to artificial turf at Buckwalter Place Park playground
- Received new Christmas Decorations
- Removed Juneteenth banners and added Patriotic Banners
- Installed new automatic Soap dispensers at all properties
- Installed new mini-split HVAC unit at Evidence Rm at LEC
- Low voltage wire repairs & irrigation repairs at DuBois Park due to Shade Sail construction
- Re-arranged furniture layout in Watershed Building
- Installed New Ice Machine at Watershed
- Emergency removal of dead Hackberry tree on Calhoun Street (RW038)
- Removed dead Red Oak tree in front of Town Hall (TH009)

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
 - Farmers Market- Martin Family Park
 - Prepped & Supported Black Food Truck Festival at BPP
 - Prepped for May River Road closure for Juneteenth Festival
 - Prepped for Jump into Summer event -Field of Dreams
 - Prepped for Juneteenth events at Oyster Factory Park
 - Supported The Garfield Park Movie, Buckwalter Place Park
 - Prepped & Supported Juneteenth Luncheon at RCC
 - Prepped for SOLOCO Meeting at RCC
 - Supported Splash into Summer event @ Field of Dreams
 - Assisted with May River Road closure for Juneteenth Festival

6. Equipment Maintenance & Repair

- Set up new Tower light/generator
- New muffler bracket on Kubota
- Installed new roller on New Holland Tractor
- Installed new clutch on Kubota
- Prepped for Juneteenth events at Oyster Factory Park
- Repaired small electric power washer
- Installed new battery on Kubota Mower
- Installed new blower fan in F250 pick up
- Added secondary wand for power washer trailer
- Added structural bracing to new warehouse pallet shelving

7. Training

- Staff completed weekly training topics
- Abdiel Maldonado is the first Public Services employee to pass both the SC Turf and Ornamental Pest Control Exam & Certified Pesticide Applicator Core Exam

8. BEAUTIFICATION COMMITTEE

- **No meeting this month**

9. ATTACHMENTS

- **Public Services Monthly Cost Report – (Below)**

Public Services Monthly Cost Reports - November 2024
(Cost Includes Labor and Equipment)

ASSETS AND EVENTS	COST
FACILITIES	\$12,349.35
PARKS	\$19,622.65
ROADS AND TRAILS	\$11,162.98
SPECIAL EVENTS	\$3,710