

## TOWN COUNCIL

### STAFF REPORT

#### Projects and Watershed Resilience Department



<b>MEETING DATE:</b>	July 8, 2025
<b>PROJECT:</b>	Consideration of a Resolution Authorizing Acceptance of Easement and Right of Entry Donations from Q New River Forest Holdings, LLC Necessary to Complete the New Riverside Barn Park Public Services Building Project
<b>PROJECT MANAGER:</b>	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

**REQUEST:** Town Staff requests Town Council approve the Resolution (Attachment 1) authorizing the acceptance of a sewer easement and right of entry for the purpose of completing the New Riverside Barn Park Public Services Maintenance Facility project.

**BACKGROUND:** With the approval of the Fiscal Year (FY) 2023-2024 Strategic Plan and Fiscal Year 2025 Consolidated Budget, Town staff continues with planning of the New Riverside Barn Park site improvements. The acquisition of this easement and right of entry is necessary to connect the Public Services Facility to existing sanitary sewer infrastructure. Sample easement language identified as Exhibit B in the Resolution is included as Attachment 2.

**NEXT STEPS:**

1. Town Council approve the acceptance of the easement donations.
2. Town Manager executes easements.
3. Recording of easements.

**SUMMARY:** Town Staff requests Town Council accepts the donation of the easement and right of entry and authorizes the Town Manager and Town Staff to take such actions as are necessary to complete the acceptance of the donation.

**ATTACHMENTS:**

1. Resolution
2. Sample Easement
3. Sample Right of Entry
4. Proposed Motion