

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	July 8, 2025
PROJECT:	Consideration of a Resolution Authorizing an Inter-Governmental Cost Share Agreement with Beaufort County School District for the Town to Complete the Pritchard Street Streetscape Project.
PROJECT MANAGER:	Kimberly Washok-Jones, Director of Projects & Watershed Resilience

REQUEST: Staff requests Town Council approve a Resolution to authorize an Inter-Governmental Agreement (IGA) between the Town and Beaufort County School District (BCSD) for the Town to perform certain parking lot repairs/reconstruction of BCSD School/Pool Parking Lot in conjunction with the Pritchard Street Streetscape and Drainage Project with the Town to be reimbursed by BCSD for certain costs associated with repair/reconstruction of the Parking Lot.

BACKGROUND: Town staff has been coordinating with BCSD regarding proposed construction of Pritchard Street Streetscape and Drainage Project (the Project). Part of this collaboration has resulted in identifying certain repairs/reconstruction of the BCSD School/Pool Parking that are not necessarily part of the Project work, but “additional work” needed and desired by BCSD. As a result, an IGA (Attachment 1) has been developed between the Town and BCSD which identifies 1) the additional scope of work desired, 2) an estimated cost to perform (Attachment 2, Exhibit A), and 3) agreement for the Town to perform this additional work as part of the Project construction and be reimbursed by the BCSD upon payment of the contractor by the Town. The IGA is a reimbursement by BCSD to the Town of actual cost of the additional work based on bid and final construction cost.

NEXT STEPS: Upon Town Council review and approval of this request, the Town Manager and BCSD will execute the IGA and the Town will proceed with construction of the Project, additional work and Town reimbursement from BCSD of actual cost related to the additional work.

ATTACHMENTS:

1. IGA
 2. Exhibit A – cost estimate of reimbursable addition work cost
 3. Proposed Motion
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