



MEMORANDUM

TO: Affordable Housing Committee

FROM: Victoria Smalls, Workforce and Affordable Housing Manager

CC: Heather Colin, AICP, Assistant Town Manager
Kevin Icard, AICP, Director of Growth Management
Charlotte Moore, AICP, Principal Planner

RE: Neighborhood Assistance Program Budget Update

DATE: December 4, 2025

The budget for the Neighborhood Assistance Program for FY 2026 has been approved at \$450,000 by Town Council.

A total of twenty-two homes have received repairs at a total of \$170,097. These repairs consist of roofing, flooring, decks, plumbing and tree service.

Applications are being processed weekly, and staff is reviewing those estimates along with Building Safety to make sure that funds are spent accurately and all requested repairs are being made.

Repair estimates continue to rise, and staff will make every effort to ensure our residents have safe, decent and suitable living environments.

To date, four homes are waiting on estimates to be submitted, and two applications are out for income verification.