

TOWN MANAGER MONTHLY REPORT

June, 2021



To: Town Council

From: Stephen Steese, Town Manager

Date: July 6, 2021

Town of Bluffton
20 Bridge St.
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Bluffton, SC 29910
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I would like to thank the Mayor, Council, Town Employee, and Community for making me feel welcome to the Town of Bluffton. I am still trying to learn the history of the community and town projects and am excited about what I have seen so far. I look forward to continuing to learn and working to accomplish many of the projects, goals, and plans that have been set by the Town.

Town Operations / Community Meetings

- I have met with all Departments and Direct Reports to get to know each other and their current pressing matters.
- Emergency management meeting at Beaufort County on Tuesday, July 6th in preparation of the current hurricane season.
- Attended Town Hall all hands meeting to discuss the Town's hurricane season preparation, roles, and response.
- Had a practice run on monitoring and response for Hurricane Season with Tropical Storm Danny. We tested new EOC set-up and technology upgrades.
- Have meeting scheduled/working to schedule with County Administrator, BCEDC, BJWSA, and HHI-Bluffton Chamber. Continuing to schedule meetings to meet people and organizations in the community.
- Attended Southern Lowcountry Board Meeting where they presented results and recommendations related to regionally coordinated affordable housing. This will probably be a future item for Council review and discussion.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings.
- I have met with all of Mayor and Council but one. I am rescheduled with Mr. Hamilton after I had to cancel during the Tropical Storm.
- Have a couple meetings scheduled with Terry and Richardson to get up to date on legal items and discuss Council Agenda and projects with legal issues.

Updates and Miscellaneous Information

- Town Attorneys were able to complete the donation of the Verdier parcel to the Town. It has been recorded and all development plans and agreements have been updated.
 - We are prioritizing Ghost Roads and will continue to reach out to Council for assistance in coordination with property owners along these roads.
 - We met with Dominion Energy to discuss the process and requirements for putting power underground in portions of Old Town and how this can coordinate with our streetscape projects.
 - County Council approved Third Reading of their updated Development Impact Fees at their June 28th Council Meeting. We are working to coordinate the IGA based on what Town Council approved.
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