

Historic Preservation Commission

Theodore D. Washington Municipal Building, 20 Bridge Street, Henry "Emmett" McCracken Jr.
Council Chambers

December 01, 2021

I. CALL TO ORDER

Chairman Trimbur called the meeting to order at 6pm

II. ROLL CALL

PRESENT

Commissioner Elaine Gallagher Adams

Commissioner Kerri Schmelter

Commissioner Mary Vaux Bell

Commissioner Jesse Solomon

Commissioner Bruce Trimbur

ABSENT

Commissioner Michael Lovecchio

Commissioner Josh Simpson

III. NOTICE REGARDING ADJOURNMENT

The Historic Preservation Commission will not hear new items after 9:30 p.m. unless authorized by a majority vote of the Commission Members present. Items which have not been heard before 9:30 p.m. may be continued to the next regular meeting or a special meeting date as determined by the Commission Members.

IV. NOTICE REGARDING PUBLIC COMMENTS*

Every member of the public who is recognized to speak shall address the Chairman and in speaking, avoid disrespect to Commission, Staff, or other members of the Meeting. State your name and address when speaking for the record. COMMENTS ARE LIMITED TO THREE (3) MINUTES.

V. ADOPTION OF THE AGENDA

Motion to adopt as presented made by Commissioner Schmelter, Seconded by Commissioner Gallagher Adams.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

VI. ADOPTION OF MINUTES

1. October 6, 2021 Minutes

The commission was unable to vote on the October 6, 2021 minutes since there was not a quorum. Commissioners Trimbur and Schmelter were absent from the October meeting and Commissioners Lovecchio and Simpson were not in attendance at the December meeting.

2. November 3, 2021 Minutes

Motion to approve as presented made by Commissioner Schmelter, Seconded by Commissioner Solomon.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

VII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA*

VIII. OLD BUSINESS

IX. NEW BUSINESS

1. **Certificate of Appropriateness:** A request by BFL Builders, for approval of a Certificate of Appropriateness to allow the construction of a new 1.5-story single-family building of approximately 2,113 SF and a Carriage House of approximately 632 SF located at 25 Meriwether Court, identified as Lot 6 in the Landen Oaks Developmet, in the Old Town Bluffton Historic District and zoned Neighborhood General-HD. (COFA-06-21-015420) (Staff- Katie Peterson)

Katie Peterson presented the information to the Commission. The applicant was present.

Staff, applicant and Commissioners discussed the façade, elevation, and similarity of surrounding structures. Staff recommended to the applicant to table the request. Applicant requested to table their application for approval.

Motion to table the request until revised documents have been submitted made by Commissioner Gallagher Adams, Seconded by Commissioner Vaux Bell.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

2. **Certificate of Appropriateness:** A request by James Atkins, on behalf of the owner, Ryan Williamson, for approval of a Certificate of Appropriateness to allow the addition of a standing seam metal roof over two existing stairs on the building identified as The Farm located at 1301 May River Road, identified as Building 11A in the Promenade development, in the Old Town Bluffton Historic District and zoned Neighborhood Core-HD. (COFA-09-21-015852) (Staff- Katie Peterson)

Katie Peterson presented the information to the Commission. The applicant was present.

Staff, applicant and Commissioners discussed the elevation of the roof, the need for gutters, the style of the roof and column structure.

Applicant requested for their submission to be tabled.

Motion to table the request until revised documents have been submitted made by Commissioner Gallagher Adams, Seconded by Commissioner Schmelter.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

3. Adoption of 2022 Historic Preservation Commission Meeting Dates: (Staff - Katie Peterson)

Motion to accept the dates as presented made by Commissioner Solomon, Seconded by Commissioner Vaux Bell.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

4. Adoption of 2022 Historic Preservation Review Committee Meeting Dates: (Staff - Katie Peterson)

Motion to accept the dates as presented made by Commissioner Vaux Bell, Seconded by Commissioner Solomon.

Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed.

X. DISCUSSION

An update was given to the Commission about the construction drawings for the stabilization of the Squire Pope Carriage House.

XI. ADJOURNMENT

Motion to adjourn made by Commissioner Gallagher Adams, Seconded by Commissioner Solomon.
Voting Yea: Commissioner Gallagher Adams, Commissioner Schmelter, Commissioner Vaux Bell, Commissioner Solomon, Commissioner Trimbur

All were in favor and the motion passed. The meeting adjourned at 7:24pm.

NEXT MEETING DATE: Wednesday, January 5, 2022