



Memorandum

TO: Growth Management Customer Service

FROM: Constance S. Clarkson

DATE: December 1, 2021

SUBJECT: Public Project Application for May River Road Pocket Park

1. On February 14, 2017 Town Council approved a Resolution to accept the Donation and Conveyance of +/- 0.30 acres from Mayberry Holdings, LLC for the "May River Road Pocket Park".
2. On October 18, 2017 documents were executed to transfer title of the Pocket Park to the Town of Bluffton including a Donation Agreement stipulating the terms of future development of the park:
"Grantee shall construct on Parcel, landscaping, irrigation, hardscape, fencing and pedestrian mall area with benches, structural improvements, and/or visual enhancements...as shown in the Conceptual Plan attached as Exhibit 'C'".
3. Some park improvements were made during the May River Streetscape Project including grassing, drainage, irrigation well and minor landscaping. In addition, site furniture and street lighting were installed along the May River Road sidewalk.
4. Town Council adopted the FY 22 CIP Budget which included a budget for improvements to the Pocket Park, but requested Staff verify costs and investigate potential cost reductions. The project was value engineered and pursuant to the Donation Agreement, the attached revised Exhibit C has been approved by Mayberry Holdings.
5. Maintenance and improvements will include: installing a 300 sf seating area, extending two sidewalks through the park to the May River Road sidewalk, adding plants and raising the existing manhole for a match grade of the adjacent lot.
6. A sediment and erosion control plan will be submitted to Water Shed pursuant to their project maintenance policy.