

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	September 12, 2023
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Derrick Coaxum, Director of Public Services

#### PUBLIC SERVICES UPDATE

#### 1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
  - Arrow ditch (2,569 LF)
  - Red Cedar ditch (966 LF)
  - Buck Island roadside ditch (15,926 LF)
  - Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, and Lawton St.

#### 2. **FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House.

#### 3. **PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

**4. PREPPING FOR SPECIAL AND CIVIC EVENTS****5. BEAUTIFICATION PROGRAM**

- **Butterfly Garden at Oyster Factory Park Maintenance** - ongoing routine
- **Planters Maintenance** - ongoing routine
- **Banners** – Seasonal
- **Contractor Coordination** – Annual tree trimming

**6. ATTACHMENTS**

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda** – Attachment 2

## ATTACHMENT 1

### Public Services Monthly Cost Reports - July 2023

*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$12,838.00
PARKS	\$14,751.00
ROADS AND TRAILS	\$16,284.00
SPECIAL EVENTS	\$484.00



## Beautification Committee Meeting

Thursday, August 17, 2023 at 9:00 AM

Theodore D. Washington Municipal Building, 20 Bridge Street, Henry "Emmett" McCracken Jr.  
Council Chambers

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADOPTION OF THE AGENDA
- IV. ADOPTION OF MINUTES
  - 1. July 20, 2023 Minutes
- V. PUBLIC COMMENTS
- VI. OLD BUSINESS
  - 1. Introduction of New Members
  - 2. FY2024 Work Plan
- VII. NEW BUSINESS
  - 1. Visit to Town Project Site
- VIII. DISCUSSION
  - 1. Current Projects
- IX. ADJOURNMENT

**NEXT SCHEDULED MEETING DATE: Thursday, September 21, 2023**

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*"FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies."*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or*

*adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment is limited to 3 minutes per speaker.*