

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	January 14, 2025
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

#### PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
  - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
  - **Ditch Inspections** - Performed ditch inspections
    - Arrow ditch (2,569 LF)
    - Red Cedar ditch (966 LF)
    - Buck Island roadside ditch (15,926 LF)
    - Simmonsville roadside ditch (13,792 LF)
  - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
  - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.



**3. PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

**4. ADDITIONAL ACTIVITIES**

- Received and installed Christmas tree at Martin Family Park
- Decorated Christmas Tree
- Heavy focus on Christmas decorations throughout the Town
- Received new chairs & storage carts for RCC
- Overlayed floor in RCC table storage room
- Rebuilt bridge BPP trail
- Winterized Splash Pad
- Built storage shelves in shipping containers for Christmas decorations
- Power washed exterior of RCC
- Stained deck at RCC
- Installed brass plaque on donated bench
- Rebuilt kitchen door at RCC and rehung
- All Public Services vehicles received new Public Services Town Graphics
- Fabricated steel hooks for conex box to store Christmas wreaths
- Rebuilt oyster table for Oyster Factory Park
- Replaced toilet in Oscar Frazier restroom

**5. PREPPING FOR SPECIAL AND CIVIC EVENTS**

- Set-up & support for following events:
  - Tree Lighting
  - Christmas Parade
  - Returned all cones and ropes from parade to Storage container
  - Set up RCC for PD Holiday Party

**6. EQUIPMENT MAINTENANCE & REPAIR**

- Repaired Exmark Lawn mower deck & painted
- Repaired roof on Ford Ranger & primed & paint
- Installed directionals & roof light on Kubota



**1. BEAUTIFICATION PROGRAM**

- No meeting for this month

**2. ATTACHMENTS**

- **Public Services Monthly Cost Report** – Attachment 1

**Public Services Monthly Cost Reports - December 2024***(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$3,964.22
PARKS	\$6,258.80
ROADS AND TRAILS	\$4,267.24
SPECIAL EVENTS	\$7,827.78