

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	February 7, 2023
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Derrick Coaxum, Director of Public Services

#### PUBLIC SERVICES UPDATE

#### 1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
  - Arrow ditch (2,569 LF)
  - Red Cedar ditch (966 LF)
  - Buck Island roadside ditch (15,926 LF)
  - Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, and Lawton St.

#### 2. **FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House.

#### 3. **PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

**4. PREPPING FOR SPECIAL AND CIVIC EVENTS****5. BEAUTIFICATION PROGRAM**

- **Butterfly Garden at Oyster Factory Park Maintenance** - ongoing routine
- **Planters Maintenance** - ongoing routine
- **Banners** – Seasonal
- **Contractor Coordination** – Annual tree trimming

**6. ATTACHMENTS**

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda** – Attachment 2

**Public Services Monthly Cost Reports - December 2022***(Cost Includes Labor and Equipment)*

<b>FACILITIES</b>	<b>COST</b>
Garvin House	\$218.00
Don Ryan Center	\$553.40
Law Enforcement Center	\$17,104.01
Police Substation	\$321.23
Public Services	\$1,640.80
Rotary Community Center	\$2,744.19
Town Hall	\$3,898.55
Watershed Management	\$3,002.20
Oyster Factory Dock	\$0.00
10 Acres Lot	\$0.00
Sarah Reilly Home	\$0.00
<b>TOTAL COST</b>	<b>\$29,482.38</b>

<b>PARKS</b>	<b>COST</b>
Buckwalter Place Park	\$735.35
Dubois Park	\$877.69
Martin Family Park	\$1,207.24
May River Rd Pocket Park	\$147.24
New Riverside Trail Head Park	\$705.62
Oscar Frazier Park	\$636.54
Oyster Factory Park	\$896.03
Pritchard Pocket Park	\$160.74
Wright Family Park	\$705.84
Herbkersman Plaza	\$203.77
Evicore Park	\$898.45
New Riverside Barn Property	\$1,034.62
<b>TOTAL COST</b>	<b>\$8,209.13</b>

<b>ROADS AND TRAILS</b>	<b>COST</b>
Able Street	\$290.25
Bluffton Road	\$800.27
Boundary Street	\$180.50
Bridge Street	\$350.66
Bruin Road	\$180.50
Buck Island Road	\$545.12
Buckwalter Place Boulevard	\$363.33
Burnt Church Road	\$0.00
Calhoun Street	\$180.50
Dr. Mellichamp Drive	\$107.00
Goethe Road	\$160.36
Hilderbrand Road	\$107.00
Jason Street	\$190.45
Lawrence Street	\$107.00
May River Road	\$757.02
Persimmon Street	\$107.00
Pin Oak Street	\$0.00
Pritchard Street	\$107.00
Shults Road	\$160.36
Simmons ville Road	\$287.30
Thomas Heyward Street	\$107.00
New River Trail North	\$0.00
New River Trail South	\$0.00
Hampton Parkway	\$0.00
Little Aaron Road	\$0.00
Church Street	\$107.00
Allen Street	\$107.00
Water Street	\$107.00
Lawton Street	\$107.00
Wharf Street	\$0.00
Green Street	\$107.00
<b>TOTAL COST</b>	<b>\$5,623.62</b>



## Beautification Committee Meeting

Friday, January 20, 2023 at 9:00 AM

Henry "Emmett" McCracken Jr., Town Council Chambers

### AGENDA

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ADOPTION OF THE AGENDA**

**IV. ADOPTION OF MINUTES**

1. September 16, 2022 Minutes

**V. PUBLIC COMMENTS**

**VI. OLD BUSINESS**

1. Contact Clemson Extension about a presentation on local foliage.
2. Contact Treewisemen about a presentation on local trees and how to care for them.
3. Contact Alice Frazier for information about Camellia trees and her program.

**VII. NEW BUSINESS**

1. Adoption of 2023 Beautification Committee meeting dates: (Staff - Derrick Coaxum)
2. Committee membership
3. Flower pots

**VIII. DISCUSSION**

1. Tour of Parks

**IX. ADJOURNMENT**

**NEXT SCHEDULED MEETING DATE: Friday, February 17th, 2023**

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*"FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies."*

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*compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. Public comment must not exceed three (3) minutes.*