



Approval to Authorize a \$71,600 Amendment to Contract #2021-30 with Thomas and Hutton Engineering Co. to Complete the Engineering Design and Permitting for the Boundary Street Streetscape Project (Fiscal Impact: \$138,800.00)

**Presentation to Town Council
February 14, 2023
Department of Projects & Watershed Resilience
Kimberly Washok-Jones**

Background –



The Fiscal Year (FY) 2020-2021 Strategic Plan and the FY 2021 Consolidated Budget included preparation of a Conceptual Master Plan and initial engineering design for the Calhoun and Boundary Street Streetscape projects. The Conceptual Master Plan was prepared by MKSK and presented to Town Council at the July 21, 2020 Quarterly Workshop for review and approval.

On September 25, 2020, a Request for Qualifications (RFQu) solicitation for Calhoun and Boundary Street Streetscape Engineering Design Services was posted with five responses. Thomas and Hutton Engineering Company was determined to be the highest rated firm and a limited services contract for \$67,600.00 was executed on February 4, 2021.

Due to limited project funding levels available at the time of the initial contract, Thomas and Hutton was provided an agreement with an abbreviated scope of work to fit within budget limitations. The engineer has completed the milestones set out in the original scope of work for the project, and this amendment will allow the engineers to proceed with the design through permitting, bidding, and delivery of construction documents suitable for construction.

Recommendation



Town Staff requests that Town Council authorize the Town Manager to execute a contract amendment with Thomas and Hutton Engineering Company to complete engineering design, permitting and construction phase services for the Boundary Street Streetscape project.

The scope of engineering work shall include stormwater design per the SoLoCo Manual, regulatory permitting work including SCDOT and Town of Bluffton, dry utility coordination and bidding assistance for the project.

The proposed amendment amount for the Boundary Street Streetscape project is \$71,600.00, which increases the total contract amount and fiscal impact to \$138,800.00. The total contract amount requested is within the approved budget limits established with the Adopted Consolidated Municipal Budget for Fiscal Year 2023.

Next Steps



- Upon approval of the amendment, staff will continue to meet with the consultant to further the goals and objectives for the project and advance engineering design to final completion.
- All work will be coordinated with the adjacent streetscape and underground power conversion projects to create a seamless design and permitting process.
- Design and permitting are anticipated to be complete in FY 2023 and easement acquisition is proposed for FY 2024.



QUESTIONS & DISCUSSION

Recommended Motion



“I move to authorize the Town Manager to approve a Change Order to contract # 2021-31 with Thomas and Hutton Engineering Company in the amount of \$71,600.00 to complete Civil Engineering Services for the Boundary Street Streetscape Project.”