

**TOWN COUNCIL STAFF REPORT**  
**Public Services Department**



<b>MEETING DATE:</b>	June 9, 2026
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

**PUBLIC SERVICES UPDATE**

**1. MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
  - Arrow ditch (2,569 LF)
  - Red Cedar ditch (966 LF)
  - Buck Island roadside ditch (15,926 LF)
  - Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.

**2. FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, The Cove and general repairs of the Garvin House and Sarah Riley.

**3. PARKS**

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

**4. ADDITIONAL ACTIVITIES**

- Bollards @ Calhoun and May River, Calhoun and Lawrence, Calhoun and Lawton were serviced
- RCC Deck was washed / Windows Washed / Paint Touch ups / Spray for Wasp's / New Flag Mount
- Barricades were all power washed
- Panic Button Alarm batteries were replaced at Town Hall excluding 015
- New Sign Holders were installed on numerous poles on Calhoun Street
- Electrical Checked @ Martin, Dubois and Wright Parks, and On Bridge, Calhoun Streets. Minor repairs made to two and one Outlet was replaced.

- New River Barn Gate damaged for 6th and 7th times. (Same Gate). Gate is now at the welders to identify a long-term solution, if possible, with current design
- Damaged pieces of ride at New River Barn Playground are on order
- Furniture relocated to storage facility for Executive
- Damaged Bollard base at New River Barn was removed and is being repaired. Police report was filed due to damaged wood which cannot be repaired
- Kiosk installed at Welcome Center
- Walkway roof at Town Hall was power washed
- Roof at Town Hall was cleared off of debris
- Oscar Frazier patio power washed
- Street sign at Wharf and May River Straightened – Bollard ordered to protect sign
- Fence at Oyster Factory repaired
- Public works coordinated with Dan (Rotary) and Vendors regarding electrical hook ups. As a result, we had only one electrical issue, this year
- Carriage house at wright family was power washed – roof only
- Public Services yard cleaned of garbage
- Metal salvaged was brought to the recycled , funds received submitted to Finance
- Created planting bed and installed plants around sculpture at Martin Family Park
- Power washed the following Buildings: LEC, Squire Pope House, The Cove
- High School Banners Hung on May River and at the intersection
- Storage shelf for PD was completed and installed
- Police Week Banner was hung
- Oyster Factory Fence Repaired
- AC at LEC was addressed
- Quarterly preventative maintenance performed to all Town HVAC units
- New Golf Cart Entrance was created, and fence installed at Oyster Factory
- Parking spaces for Golf Carts were created. Space used already existed and it was reconfigured.
- Signs for Golf Cart parking installed
- Minor plumbing issues addressed (Fountains & Toilets)
- Various Items hung at Welcome Center
- Wall of Honor Pictures installed temporarily per Marcia
- New Mailbox for Customer Service Installed
- Followed up with Mock about GreenHeck- Ordering new exhaust driver.
- Minor repairs at Substation (Door Sto & Odor issue)
- Repaired Podium at NRB
- Purchased and installed new plantings at Oyster Factory Park and Garvin Garvey House
- Irrigation repairs at Oyster Factory Park
- Installed Memorial Day flags on Bluffton Rd
- Moved furniture at Vicki Smalls office
- No Parking signs installed on Thomas Heyward
- Town property appraisal walk thru with Insurance representative

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**5. PREPPING FOR SPECIAL AND CIVIC EVENTS**

- Set-up & support for following events:
  - Farmers Market- Martin Family Park
  - Prepped for Mobile Symposium, Bluffton: Legends & Loes Town of Bluffton Welcome Center
  - Prepped for National Day of Prayer – Buckwalter Place Park @ Veterans Memorial (6 – until)
  - Prepped for Mayfest – Martin Family Park
  - Prepped for Sunset Party (Oyster Factory Park)
  - Prepped for Town of Bluffton Movie Night Lilo and Stitch (Martin Family Park)
  - Prepped for Flow and Flourish Community Yoga and Pilates Market (BP Veteran’s Memorial 9-1)
  - Town property appraisal walk thru with Insurance representative

**6. EQUIPMENT & MAINTENANCE REPAIR**

- Completed modifications and repairs on the Water Buffalo
- Fabricated edging for landscape at art sculpture at Martin Family Park
- Fixed tailgate on landscape trailer
- Fabricated ramp support arm for large equipment trailer
- Repairs to edger and string trimmer
- Fabricated & installed cubby box for LEC Gym
- Fabricated backers for all signs
- Change blades on 3 gang mower and one Kubota Mower
- Fabricated stands for Water Shed informational signs (5 units)

**7. TRAINING**

- Staff completed weekly training topics
- David Mack, Abdiel Maldonado & Tony Martinez attended The Hilton Head Island Organic-First Integrated Pest Management Field Day
- Colleen Hall attended Cartegraph training & convention in Chicago
- Yearly Hurricane Preparedness Training

**8. BEAUTIFICATION COMMITTEE**

- Agenda & Minutes Attached

**9. ATTACHMENTS**

- Public Services Monthly Cost Report – (Below)

**Public Services Monthly Cost Reports – April 2026** *(Cost Includes Labor & Equipment)*

<b>ASSETS AND EVENTS</b>	<b>COST</b>
FACILITIES	\$3,147.00
PARKS	\$15,890.00
ROADS AND TRAILS	\$8,821.00
SPECIAL EVENTS	\$2,680.00

# Beautification Committee Meeting

Theodore D. Washington Municipal Building, Okatie River Conference Room, 20 Bridge Street,  
Bluffton, SC

April 16, 2026

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## I. CALL TO ORDER

Chairman Johnny Bowen called the meeting to order at 9:00 AM.

## II. ROLL CALL

PRESENT

Chairman Johnny Bowen

Vice Chari Dot Jeger

Dan Ciufreda

Jessica Palladino

Hugh Williamson

## III. ADOPTION OF MINUTES

Chairman Bowen made a motion to approve February 19, 2026 minutes as written.

Motion seconded by Dan Ciufreda.

Voting Yea: Vice Chair Jeger, Jessica Palladino and Hugh Williamson.

All were in favor and the motion passed.

## IV. PUBLIC COMMENT

Committee welcomed Shemeica Williams from the Hilton Head Chamber of Commerce.

## V. OLD BUSINESS

### 1. Paint Out Pollution Storm Drain Art Project Update

Committee reviewed the final four designs chosen by the Art Committee. The selected submissions are from River Ridge Academy, Bluffton High School, Hilton Head Christian Academy and Cross Schools. The Art Committee will be seeking final project approval at the next Town Council Meeting scheduled for Tuesday, May 12, 2026.

### 2. Linear Trail Renovation Update

Paving delayed until August. Estimated completion date for the Linear Trail is late summer.

### 3. White Goods Pickup Update

Scheduled for April 16 and 17. Committee reviewed flyers that were distributed to residents along pickup locations: Buck Island Rd, Goethe Rd, Maiden Ln, Scultz Rd and Simonsville Rd. Public Services Department will patrol those locations on scheduled pickup dates.

### 4. Arbor Day Tree Planting on Friday, April 24, 2026.

Two 8 inch caliper live oak trees were ordered from the Greenery. 2026 Arbor Day plaques ordered from Sign D'Sign. Planting of live oak trees and installation of commemorative plaques will take place at Town Hall on Friday, April 24, 2026.

#### 5. Rotary Center Pet Waste Donation Update

Town Council granted approval for Public Services to match Rotary Club's donation up to \$1,000.00. Dan Ciufreda to submit project for final approval to Rotary Club of Bluffton.

#### 6. Butterfly Garden Contract Update

Contracted maintenance of the Butterfly Garden by the Greenery was extended through the end of fiscal year 2026 and will end on June 30, 2026.

### VI. NEW BUSINESS

#### 1. Town of Bluffton Scavenger Hunt Idea

#### 2. Installation of Shade Coverings and Solar Powered Receptacles at Town Benches

Committee agreed that it would be beneficial to install solar powered receptables at Town Park pavilions instead of benches along Town roads.

#### 3. Replace Oscar Frazier Pavilion Mural

Committee discussed the idea of limiting artwork solicitations to Bluffton Elementary Schools only. Dot Jeger to write up project proposal to submit to Art Committee.

### VII. DISCUSSION

1. Committee discussed the idea of installing a swing along the New River Linear Trail. Colleen Hall to solicit quotes for purchasing a swing and verifying locations along the trail where installation is allowed. Dominion Energy maintains right of way along the path, request location suggestions from Constance Clarkson of CIP.

2. Jessica Palladino suggested that the Town participate in the National Wildlife Federation's Mayors' Monarch Pledge. This tri-national program commits local government leaders across North America to creating healthy habitats for the monarch butterfly and other pollinators in order to combat the steady decline of the monarch butterfly. Committee discussed using funds to purchase milkweed to distribute to local residents. Deadline for signing the pledge is April 30, 2026. Jessica Palladino to write up proposal.

### VIII. ADJOURNMENT

Chairman Bowen adjourned the meeting at 9:45AM.

**NEXT MEETING DATE: THURSDAY, MAY 21, 2026**



## Beautification Committee Meeting

Thursday, May 21, 2026 at 9:00 AM

Theodore D. Washington Municipal Building, Okatie River Conference Room, 20 Bridge Street,  
Bluffton, SC

### AGENDA

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ADOPTION OF MINUTES**

**IV. PUBLIC COMMENT**

**V. OLD BUSINESS**

1. Storm Drain Art Project Update
2. Linear Trail Renovation Update
3. White Goods Pickup Update
4. Arbor Day Tree Planting Update
5. Rotary Center Pet Waste Donation Update
6. Solar Powered Charging Stations
7. Replacement of Oscar Frazier Pavilion Mural

**VI. NEW BUSINESS**

1. FY 2026 Budget Expenditure Review

**VII. DISCUSSION**

**VIII. ADJOURNMENT**

**NEXT MEETING DATE: THURSDAY, JUNE 18, 2026**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

*<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>*

*Public comment is limited to 3 minutes per speaker.*