

## TOWN COUNCIL

### STAFF REPORT

#### Projects and Watershed Resilience Department



<b>MEETING DATE:</b>	April 9, 2024
<b>PROJECT:</b>	Approval to Authorize a Contract Amendment with DH Abney for Site Development Construction of New River Linear Trail Parking Lot Amenities Project (Fiscal Impact: \$129,338.00)
<b>PROJECT MANAGER:</b>	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

**REQUEST:** Town Staff requests Town Council to authorize the Town Manager to execute a contract amendment (Attachment 2) with D.H. Abney for the New River Linear Trail project in the amount of \$117,580 to install an electronic gate and security camera infrastructure. In addition, Staff requests a 10% contingency allowance of \$11,758.00 to cover any unforeseen changes that may arise during construction.

The total fiscal impact is \$129,338 and is within the budget for Fiscal Year (FY) 2024. (Attachment 3 Project Data Sheet)

#### **BACKGROUND:**

The New River Linear Trail parking lot enhancements include the new restroom, lighting, water utilities, electronic entry gate and security cameras.

An initial contract was awarded to D.H. Abney in the amount of \$58,222.20 for the General Contractor scope to install a prefabricated restroom and run conduit from the well and power poles to the restroom. The bidding process was performed in accordance with the Town's Purchasing Ordinance including required public notice, a formal Invitation to Bid (IFB) posted on the Town's Vendor Registry, a sealed bid opening and bid evaluations.

Staff is seeking a change order to the contract to include the electronic gate and security camera infrastructure to combine the interwoven scope of connections required between the well, bathroom, and power poles for the restroom, well, electric entry gate and safety cameras. The related scope allows the Town to gain efficiency, time, and cost savings, in mobilization, overhead, trenching, electrical and restoration work.

**NEXT STEPS:** Upon approval of this Contract, Staff will process the Amendment for signatures and generate a construction schedule to commence immediately.

**SUMMARY:** The implementation of this project is consistent with the Town of Bluffton's Comprehensive Plan and FY2021-2022 Strategic Plan to support Infrastructure and Community Quality of Life Strategic Focus Areas. Town Staff requests approval of the attached Contract to proceed with the work described above.

**ATTACHMENTS:**

1. Presentation
2. Contract Amendment
3. Project Data Sheet
4. Recommended Motion