

# Affordable Housing Committee Meeting

Theodore D. Washington Municipal Building, Henry “Emmett” McCracken Jr. Council Chambers, 20  
Bridge Street, Bluffton, SC

September 05, 2024

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This meeting can be viewed live on [Beaufort County Channel](#), on Hargray Channel 9 and 113 or on  
Spectrum Channel 1304.

## I. CALL TO ORDER

The meeting was called to order by Chairman Hamilton at 10:01 am.

## II. ROLL CALL

### PRESENT

Chair Fred Hamilton  
Council Member Emily Burden  
Committee Member Gwen Chambers  
Committee Member Meg James  
Committee Member Grace Staples  
Committee Member Doug Magill

### ABSENT

Committee Member Denolis Polite

## III. ADOPTION OF MINUTES

July 11, 2024

Motion made by Committee Member Magill, Seconded by Committee Member Chambers.  
Voting Yea: Chair Hamilton, Council Member Burden, Committee Member Staples

## IV. PUBLIC COMMENT

No Public Comment

## V. OLD BUSINESS

No Old Business

## VI. NEW BUSINESS

### 1. FY2025 Neighborhood Assistance Program Budget Update

The budget for the Neighborhood Assistance Program for FY 2025 has been approved at \$400,000 by Town Council. An additional \$144,000 was added to the budget by a grant awarded to the program by Beaufort Jasper Housing Trust on August 22. That brings the 2025 fiscal year budget to \$544,000.00.

Eleven homes have received home repairs at a total of \$91,192.

Four homes have been serviced for septic pump out or plumbing services at a total of \$2,674.

One home has been serviced for tree service at a total of \$200.00

Five homes are in the queue to have contractors visit for estimates. Those repairs consist of roofing, flooring, tree service and bathroom repairs.

Staff member Smalls let the committee know that the Bluffton Fire Department will undertake a "Smoke Alarm Blitz" along with Red Cross of America in the Brendan Woods community on Saturday, October 12. The committee is encouraged to volunteer. Town staff will also be notified of the volunteer opportunity as well.

## **VII. DISCUSSION**

### **1. Incentive Workshop Follow-up**

Staff member Smalls let the committee know that the information shared at the August Workshop is being discussed and compiled together for further research.

Committee member Chambers suggested reaching out to Habitat of the Lowcountry to see what their latest projects are and to see what they have coming out.

Chairman Hamilton asked that once staff has finished compiling notes from the workshop that the notes be sent out to the committee.

Smalls let the committee know that she has reached out to Lowes, Graco and Home Depot to inquire about possibly working together to secure home repair materials.

## **VIII. ADJOURNMENT**

The meeting was adjourned at 10:17am.

## **IX. NEXT MEETING DATE: Thursday, October 3, 2024**