

TOWN COUNCIL

STAFF REPORT

Public Services Department



MEETING DATE:	June 11, 2024
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Vacant, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.

2. **FACILITIES**

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

4. PREPPING FOR SPECIAL AND CIVIC EVENTS**5. BEAUTIFICATION PROGRAM**

- Upcoming Workplan for fiscal year 24/25
- Parks Tour for Committee Members

6. ATTACHMENTS

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda**- Attachment 2

Public Services Monthly Cost Reports - May 2024*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$9,226.77
PARKS	\$14,580.38
ROADS AND TRAILS	\$14,603.54
SPECIAL EVENTS	\$1,050.00



Beautification Committee Meeting

Thursday, May 16, 2024 at 9:00 AM

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council
Chambers, 20 Bridge Street, Bluffton, SC**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADOPTION OF MINUTES

IV. PUBLIC COMMENT

V. OLD BUSINESS

1. Coordinate Butterfly Garden Location at New Riverside Barn

VI. NEW BUSINESS

1. Upcoming Workplan for fiscal year 24/25
2. Parks Tour for Committee Members

VII. DISCUSSION

1. Update of Town Park Projects

NEXT MEETING DATE: Thursday, June 20, 2024

VIII. ADJOURNMENT

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here: <https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>
Public comment is limited to 3 minutes per speaker.*