

TOWN COUNCIL

STAFF REPORT

Executive Department



MEETING DATE:	August 8, 2023
PROJECT:	Consideration of an Ordinance Amending the Town of Bluffton Municipal Code of Ordinances, Chapter 21 – Emergency Permitting Procedures to Consolidate all Regulations Pertaining to Emergency Management and Civil Emergencies within one Chapter
PROJECT MANAGER:	Heather Colin, Assistant Town Manager

REQUEST: Town Staff requests Town Council approve an Ordinance amending the Municipal Code of Ordinances to place all of the emergency management related regulations in one Chapter titled, Emergency Management and Civil Emergencies.

Town Council made a motion to **Approve** the Ordinance amendments as presented on First Reading at the July 11, 2023 meeting.

BACKGROUND: Within the Municipal Code of Ordinances, several different chapters have regulations related to Emergency Management functions. This may become problematic to ensure that all regulations are followed and may result in unintentional oversight. There are also inconsistencies with terminology and other references that have been addressed.

SUMMARY: The following sections have been moved to Chapter 21 Emergency Permitting Procedures, retitled to Chapter 21 Emergency Management (Civil Emergencies) of the Town of Bluffton's Municode Code of Ordinances:

- Chapter 2 – Administration, Article VII. Emergency Management; and
- Chapter 5 – Official Construction Code, Article VI. Construction Site Property Maintenance and Site Preparation for Severe Weather Events

TOWN COUNCIL ACTION: Town Council has the authority to take the following actions:

- Approve as submitted;
- Approve with conditions; or
- Deny

NEXT STEPS:

Ordinance Modifications	Step Completed	Date Completed
Step 1. First Reading	✓	July 11, 2023
Step 2. Second and Final Reading	✓	August 8, 2023

ATTACHMENTS:

1. Presentation
2. Proposed Ordinance
3. Proposed Motion