

TOWN COUNCIL



STAFF REPORT

Projects and Watershed Resilience Department

MEETING DATE:	October 8, 2024
PROJECT:	Consideration of a Resolution Authorizing Acceptance of Easement Donations from Property Owners Necessary to Complete the Pathway Pedestrian Safety Improvements Project
PROJECT MANAGER:	Constance Clarkson, Project Manager

REQUEST: Town Staff requests Town Council approve the Resolution (Attachment 1) authorizing the acceptance of easement donations for the purpose of completing Phase 2 of the Pathway Pedestrian Safety Improvements project.

BACKGROUND: With the approval of the Fiscal Year (FY) 2023-2024 Strategic Plan and Fiscal Year 2025 Consolidated Budget, Town staff continues with planning of Phase 2 of the Pathway Pedestrian Safety Improvements. The acquisition of these easements is necessary to complete the ramp, sidewalk and crosswalk improvements in compliance with the Americans with Disabilities Act to benefit public safety. Sample Easement is included as Attachment 2.

NEXT STEPS:

1. Town Council approve the acceptance of the easement donations.
2. Town Manager executes easements.
3. Recording of easements.

SUMMARY: Town Staff requests Town Council accepts the donation of the easement(s) and authorizes the Town Manager and Town Staff to take such actions as are necessary to complete the acceptance of the easement donation(s).

ATTACHMENTS:

1. Resolution
2. Sample Easement
3. Proposed Motion