

Attachment 1

Evaluation Committee Scoring Sheet

TOWN OF BLUFFTON
RFQu # 2021-48
AS-NEEDED STORMWATER CONSULTING SERVICES
INDIVIDUAL SCORING / EVALUATION FORM

Selection Criteria	Score Range	From the Solicitation	Alliance Consulting Engineers, Inc.	Center for Watershed Protection, Inc.	Cranston Engineering Group, P.C.	Goodwyn Mills Cawood	J. Bragg Consulting	Johnson Mirmiran & Thompson, Inc.	McCormick Taylor	Thomas & Hutton	Woolpert, Inc.
Firm's Overall Profile	0-15	•Identify all of the offices of the firm as well as the primary office which would support the Town. •Describe the size of the firm and the primary office with specific emphasis on operating personnel and management who would have direct responsibility for fulfilling the terms of this contract. •Highlight any engineering memberships and honors among staff or for the firm.	10.6	12	11.3	13.3	11.6	11.3	13	12.3	13.3
Qualified Personnel	0-30	•Provide CV or qualifications of project members, operating personnel and management who would be assigned and have direct responsibility for fulfilling the terms of the contract, particularly with similar scope and complexity.	19	27	24	23.3	22.3	24.3	23.3	22.3	25
Firm's Relevant Experience	0-30	•Indicate firm's proven, positive past experiences with projects of similar scope and complexity by detailing five (5) project examples performed in the last three (3) years.	21.6	26.3	23.6	22.3	22	22.6	26.3	24.6	25.3
References	0-15	•For the five (5) projects cited above, provide references. Include reference's name, title, employer, phone number and email address.	14	14	14	14	13.6	14	14.3	14	14.3
Local Vendor Preference	0 or 7	•In the Town's procurement ordinance, the local preference certification may be given to an entity that maintains a local office within the legally defined boundaries of Beaufort County, has a majority of full time employees, chief officer and managers regularly conducting work at this location, is properly licensed for commercial operations, is open to the public, and is in compliance with local zoning requirements. •Provide Local Preference Certification Statement if so qualified.	0	0	0	0	7	0	0	0	0
MBE/DBE	0 or 3	•In the Town's procurement ordinance, a Minority or Disadvantaged Business is defined as a business which is owned or controlled by a majority of persons who have been potentially deprived of the opportunity to develop and maintain a competitive position in the economy because of social disadvantages and/or owned and operated by a person considered to fall within the category of a minority group. Such groups include, but are not limited to: women, African Americans, Hispanic Americans, and Native Americans. •Provide evidence of being Minority or Disadvantaged Business. Such evidence may be from the Federal Government's System for Award Management registration for the entity, Federal Department of Transportation Disadvantaged Business Enterprise program certification, the Small Business Administration's 8(a) Business Development Program certification, South Carolina Division of Small and Minority Business Contracting and Certification registration, or other. Please ensure enough information is provided for independent verification.	0	0	0	0	3	0	0	0	0
Total Score	100 (highest possible)		65.3	79.3	73	73	79.5	72.3	77	73.3	78

Top 4 Scores hightled