
INTEROFFICE MEMORANDUM

TO: MEMBERS OF TOWN COUNCIL

FROM: SCOTT M. MARSHALL, INTERIM TOWN MANAGER

SUBJECT: INTERIM TOWN MANAGER MONTHLY REPORT – MAY 2021

DATE: MAY 18, 2021

CC: KIM CHAPMAN, TOWN CLERK

Town Operations / Community Meetings

May 3: Attended Ribbon Cutting for SunSet Slush Hilton Head at Berkeley Place

May 6:

- Senior Staff Meeting
- Met with Bryan McIlwee and Pat Rooney for Monthly CIP review
- Telecon with Rob Bush regarding Sora Wellness Project

May 14: Met with Tommy Sunday to review IT PowerPoint presentation for new Town Manager

May 18: Met with Lee Levesque, Emergency Manager

Town Council / Attorney Related Meetings

May 5:

- Met with Mayor Sulka, David O'Donoghue and Dallas Wood to discuss various Palmetto Bluff concerns
- Met with Terry Finger, Kristy Scott, Chief Price and Christine Smith regarding personnel issue

May 10: Attended monthly Mayors/Managers Coffee Hour with Mayor Sulka in Hilton Head

May 11: Attended Town Council Meeting

May 12: Met with Fred Hamilton, Bryan McIlwee and Heather Colin re: water retention issue at 10 Kittie Lane

May 17: Met with Mayor Sulka, Dan Wood, Terry Finger and Chief Price regarding PD concerns

May 18: Attended FY22 Budget Workshop