

## TOWN COUNCIL

### STAFF REPORT

#### Projects & Watershed Resilience Department



<b>MEETING DATE:</b>	November 13, 2025
<b>PROJECT:</b>	Consideration of a Resolution to Appoint the Town of Bluffton Ex Officio Representative to the Beaufort County Stormwater Utility Board
<b>PROJECT MANAGER:</b>	Kimberly Washok-Jones, Director of Projects & Watershed Resilience

#### **RECOMMENDATION:**

Town Council appoints Andrea Moreno, MS4 Program Manager, as the ex officio representative for the Town of Bluffton to the Beaufort County Stormwater Management Utility Board.

#### **BACKGROUND/DISCUSSION:**

In July of 2016, Beaufort County and the Town of Bluffton renewed a Stormwater Management and Utility Intergovernmental Agreement (IGA) (**Attachment 1 – Exhibit A**). This Stormwater IGA defines and implements environmental initiatives related to the protection of southern Beaufort County watersheds and other outstanding natural resources. Article 5 of the Stormwater IGA describes the functions of the Stormwater Utility.

The Stormwater Utility is the administrative section of Beaufort County's Stormwater Department which serves to determine appropriate levels of public stormwater management services for residential, commercial, industrial, and governmental entities within Beaufort County; to recommend appropriate funding levels for program elements in Stormwater Management Plan; to advise the staff of the stormwater management utility on master planning efforts and cost of service/rate studies; and to support and promote sound stormwater management practices that mitigate non-point source pollution and enhance area drainage within Beaufort County. The Stormwater Utility and Beaufort County, through the Stormwater Utility Board, are responsible for the collection and distribution of stormwater utility user fees and delivery of stormwater infrastructure services.

All ex officio members of the Stormwater Utility Board are staff members appointed by their respective municipal councils. The role of the ex officio member includes serving as the contact person and coordinator for Stormwater Management Services, including services provided by the County within the Town, long range planning and water quality initiatives such as the NPDES Phase II requirements, and advising the County on site-specific conditions within the Town. The vacancy has been created by the Town's current representative Bill Baugher's new role as part-time GIS Analyst II.

**NEXT STEPS:** Upon Town Council review and approval of this request, Andrea Moreno will serve as the Town's ex officio member of the Beaufort County Stormwater Utility.

**SUMMARY:** Staff requests Town Council appoints Andrea Moreno, MS4 Program Manager, as the ex officio representative for the Town of Bluffton to the Beaufort County Stormwater Management Utility Board as the current representative, Bill Baugher, Watershed Management Division Manager, transitions to a new part-time role with the Town.

**ATTACHMENTS:**

1. Resolution  
Exhibit A. Beaufort County Stormwater Management and Utility Intergovernmental Agreement
2. Proposed Motion