

TOWN COUNCIL STAFF REPORT



Public Services Department

MEETING DATE:	November 13, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 GOOD HOUSEKEEPING (Ditch, Drainage and Roadside Maintenance)**
 - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
 - **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
 - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
 - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.
3. **PARKS**
 - **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

4. ADDITIONAL ACTIVITIES

- Pick up and delivered silicone form from HHI Pottery for Art project at Welcome Center
- Poured concrete for Art piece for Welcome Center
- Picked up additional parts for art piece installation
- Removed Campbell Church Banner
- Installed Arts & Seafood Street banner
- Installed new flush valve at Town Hall, Men's H/C stall
- HVAC repair at LEC
- Replaced light bulbs that were out at Calhoun Station
- Outlets checked for Arts & Seafood Festival
- Painted new conference room at Town Hall
- Completed checking Bollards for Arts & Seafood Festival
- Continued fabricating brackets (50) to hang garland and wreaths at New Riverside Barn perimeter fence
- Received new Street Sweeper
- Vehicle destroyed new reflective bollards on Lawrence Street. Fabricated and Reinstalled
- Tractor trailer knocked down street sign at Wharf & May Rive Rd. Removed and took to shop to repair
- Replaced bulbs at Oyster Factory Park
- Relocated TV & Mount from Town Managers office to new conference room
- Removed dead animal from under the Welcome Center
- Set up Halloween skeletons at Public Services, Town Hall & LEC
- HVAC Repair at LEC
- Toilet Repair at LEC
- Picked up new Stand on Blower and readied for use
- Fuel filter change F450
- Replaced battery in Exmark mower
- Replace bearing on Big Tex 70 PI trailer
- Finished fabricating & painting brackets (50) to hang garland and wreaths at New Riverside Barn perimeter fence
- Removed large hanging limb on Bridge Street across from Town Hall
- Final inter-department & agency coordination meeting For Arts & Seafood Festival was conducted
- Installed Base and set and mounted sculpture at Squire Pope Carriage House
- Set water barricades for Arts & Seafood Festival
- HVAC repairs at Town Hall IT room
- Pressure wash courtyard at Don Ryan Center
- Repaired LEC message Board
- Picked up trees from Palmetto Pride Grant
- Interview for Public Services Maintenance Supervisor

- Gates at New Riverside Park were vandalized. Removed and dropped off for repair
- Repaired broken water line along DuBois Lane from previous tree removal
- Water fountain repair at New Riverside Trail
- Cleaned gutters at Welcome Center
- Reset pump Station at RCC- Pump failure. Degler called to service
- Replaced faucet screens at park restrooms due to reduced water flow
- Water leak on DuBois Lane repaired (Result from tree removal)
- Interviews for Public Services Maintenance Supervisor-Hire Gregg Evans

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
 - Farmers Market- Martin Family Park
 - Prepped & supported TOB Concert: Groove Town Assault, Buckwalter Place Park Amphitheater
 - Prepped for American Red Cross Community Blood Drive, Rotary Community Center
 - Prepped for Ducks Unlimited Fall Frenzy, Martin Family Park
 - Prepped for Bluffton State of Mind Supper Soiree, Calhoun Street
 - Prepped for Art in the Park. Martin Family Park
 - Prepped for & supported Boat Parade on the May and Blessing of the Fleet, Wright Family Park
 - Prepped for Outdoor Pops in the Park, Martin Family Park
 - Prepped for Bluffton State of Mind Supper Soiree, Calhoun Street
 - Prepped for Old Town Oyster Run 5k, Oyster Factory Park
 - Prepped for Children's Art in the Park, Dubois Park
 - Prepped for & supported Blessing of the Fleet –Had been rescheduled due to inclement weather on Sunday October 12th
 - Prepped for & supported Arts & Seafood Festival, Calhoun Street
 - Prepped for & supported Spooktacular, Rotary Community Center/Field of Dreams (5pm - 7pm)
 - Prepped for Campbell Chapel AME Community Fall Fest, Martin Family (noon - 2:00pm)

6. EQUIPMENT AND MAINTENANCE REPAIR

- Replaced pulley on Exmark Mower
- Picked up new Stand on Blower and readied for use
- Fuel filter change F450
- Replaced battery in Exmark mower
- Replace bearing on Big Tex 70 PI trailer
- Started repairs on landscape trailer.
- Added new dual purpose hitch on F450
- Fabricated new tail gate for trailer
- Replaced roller on automatic gate at PS
- Added electric pump to water tank
- Started repairs on 2nd landscape trailer.

7. TRAINING

- Staff completed weekly training topics

8. BEAUTIFICATION COMMITTEE

- Agenda Attached

9. ATTACHMENTS

- Public Services Monthly Cost Report – (Below)

Public Services Monthly Cost Reports – August 2025 *(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$4,609.00
PARKS	\$17,409.00
ROADS AND TRAILS	\$10,664.00
SPECIAL EVENTS	\$2430.00



Beautification Committee Meeting

Thursday, October 16, 2025 at 9:00 AM

**Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council Chambers,
20 Bridge Street, Bluffton, SC**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADOPTION OF MINUTES

IV. PUBLIC COMMENT

V. OLD BUSINESS

1. Palmetto Pride Tree Grant Update & Planting Schedule
2. Paint Out Pollution Storm Drain Art Project Update & Slogan Vote
3. Steve Doocy's Main Street USA Tour Submission Update
4. Hanging Flower Baskets Update, Delayed Shipping

VI. NEW BUSINESS

1. Review 2026 Committee Meeting Dates
2. Discuss Cancellation of November Committee Meeting

VII. DISCUSSION

VIII. ADJOURNMENT

NEXT MEETING DATE: THURSDAY, NOVEMBER 13, 2025

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

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Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>

Public comment is limited to 3 minutes per speaker.