

ATTACHMENT 7

Lisa Sulka
Mayor

Larry Toomer
Mayor Pro Tempore

Stephen Steese
Town Manager



Council Members

Fred Hamilton

Dan Wood

Bridgette Frazier

Kimberly Gammon
Town Clerk

March 1, 2023

Randy Ladermann
4 Hickory Hill Lane
Bluffton, SC 29910

Re: 94 Calhoun Street (Allen-Lockwood House) SFHD-03-23-0507

Dear Mr. Ladermann:

On March 1, 2023, the Town of Bluffton Growth Management Staff approved the subject application to replace the roof and exterior wood siding on the property located at 94 Calhoun Street. The proposed exterior work was found to be in conformance with the applicable standards set forth in the Town of Bluffton Unified Development Ordinance (UDO).

All colors, materials, locations, and dimensions present will appear exactly as they exist on the documents submitted to the Town of Bluffton. A copy of the submitted and approved application is enclosed for your files. Please note that no additional improvements have been approved under this permit. Note this is not a building permit. All building permits must be pulled through the Building Safety division located at 20 Bridge Street.

Please contact me at 843.706.4504 if you have questions or concerns.

Sincerely,

Glen Umberger
Historic Preservationist
Department of Growth Management



ATTACHMENT 7
TOWN OF BLUFFTON
SITE FEATURE
HISTORIC DISTRICT APPLICATION

Growth Management Customer Service Center
20 Bridge Street
Bluffton, SC 29910
(843)706-4500
www.townofbluffton.sc.gov
applicationfeedback@townofbluffton.com

Applicant		Property Owner	
Name:	RANDALL LADERMAN	Name:	STEVE THOMAS
Phone:	843-816-0357	Phone:	704-641-9544
Mailing Address:	4 HICKORY HILL LANE Bluffton, SC. 29910	Mailing Address:	71 MYRTLE IS. RD BLUFFTON, SC 29910
E-mail:	randyandmartha@Gmail.com	E-mail:	brownlab100@yahoo.com
Town Business License # (if applicable):			
Project Information			
Project Name:		ALLEN LOCKWOOD	
Project Address:		94 CALHOUN ST	
Zoning District:		Acreage:	SFHID - 03-23-0507 3/01/2023
Tax Map Number(s):			
Project Description: NEW SIDING 1X8 SMOOTH BEVEL SV METAL ROOFING 26 GAUGE GALVALUME			
Minimum Requirements for Submittal			
<input type="checkbox"/> 1. Digital files of the Site and/or Architectural Plans.			
<input type="checkbox"/> 2. Material samples and color swatches for all proposed materials.			
<input type="checkbox"/> 3. Recorded deed and plat showing proof of property ownership.			
<input type="checkbox"/> 4. Project Narrative describing reason for application and compliance with the criteria in Article 3 of the UDO.			
<input type="checkbox"/> 5. An Application Review Fee as determined by the Town of Bluffton Master Fee Schedule. Checks made payable to the Town of Bluffton.			
Disclaimer: The Town of Bluffton assumes no legal or financial liability to the applicant or any third party whatsoever by approving the plans associated with this permit.			
I hereby acknowledge by my signature below that the foregoing application is complete and accurate and that I am the owner of the subject property. As applicable, I authorize the subject property to be posted and inspected.			
Property Owner Signature:		Date: 2-27-2023	
Applicant Signature: Randall Laderman		Date: 2-27-2023	
For Office Use			
Application Number: SFHID-03-23-0507		Date Received: 2/1/23	
Received By: Mary Jane McEwen		Date Approved: 3/1/2023	



ATTACHMENT 7
TOWN OF BLUFFTON
SITE FEATURE- OLD TOWN BLUFFTON HISTORIC DISTRICT (HD)
APPLICATION
PROCESS NARRATIVE

The following Process Narrative is intended to provide Applicants with an understanding of the respective application process, procedures and [Unified Development Ordinance \(UDO\)](#) requirements for obtaining application approval in the Town of Bluffton. While intended to explain the process, it is not intended to repeal, eliminate or otherwise limit any requirements, regulations or provisions of the Town of Bluffton's UDO. The Town of Bluffton's Mission and Vision Statements help navigate staff to ensure that the goals outlined by Town Council are being met. As each project is being reviewed, Town staff will use the Mission Statement, Vision Statement, The Covenant for Bluffton and the current Strategic Plan to guide their review. Compliance with these procedures will minimize delays and assure expeditious application review.

Step 1. Application Submittal	Applicant
The Applicant shall submit the Site Feature-HD Application and required submittal materials.	
Step 2. Review by UDO Administrator or designee	Staff
If the UDO Administrator or designee determines that the Site Feature-HD Application is complete, it shall be reviewed for compliance with the criteria and provisions in the UDO. The UDO Administrator or designee may approve, approve with conditions, or deny the application.	
Step 3. Issue Site Feature-HD Permit	Staff
If the Site Feature-HD Application is in compliance with the criteria and provisions in the UDO, the UDO Administrator or designee shall issue the Site Feature-HD Permit.	