



## MEMORANDUM

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TO: Historic Preservation Commissioners  
FROM: Town of Bluffton Growth Management Staff  
RE: Site Feature Permits from November 17, 2025, to December 16, 2025  
DATE: January 1, 2026

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**SUMMARY:** Town Staff will be updating the Historic Preservation Commission (HPC) monthly on all site feature permits that have been applied for, approved, denied, withdrawn, put on hold, or issued. These permits are reviewed at Staff level.

Address	Description of Application	Staff	Status
2 Water St	Retaining Wall	Angie Castrillon	Additional Info Requested
6 Promenade St Unit 1021	Front Door Replacement	Caroline Luke	Approved
18 Pritchard St	Window Replacement	Caroline Luke	Approved