

TOWN COUNCIL

STAFF REPORT

Human Resources Department



MEETING DATE:	January 13, 2026
PROJECT:	December 2025 Activity Report
PROJECT MANAGER:	Anni Evans, Director of Human Resources

Human Resources Summary:

New Hire: 1

Richard Cowles

Crossing Guard

Start date: December 11, 2025

Department: Police Department

Winter Interns: 2

Angelina Cardone

Start date: December 11, 2025

Department: Police

Zoe Stevenson

Start date: December 11, 2025

Department: Events and Venues

Exits: 1

Stacy Ducharme

Title: PT Communications Coordinator

Exit date: December 9, 2025

Department: Communications

Jobs posted:

Police Officer

Police Recruit

Winter Interns

PT Garvin Garvey Docent

Chief Building Inspector

Chief Building Official

Watershed Management Div Mgr (internal)

Crossing Guard

PT Welcome Center Assistant Coordinator

Stormwater Technician

PT GIS Analyst and Code Enforcement

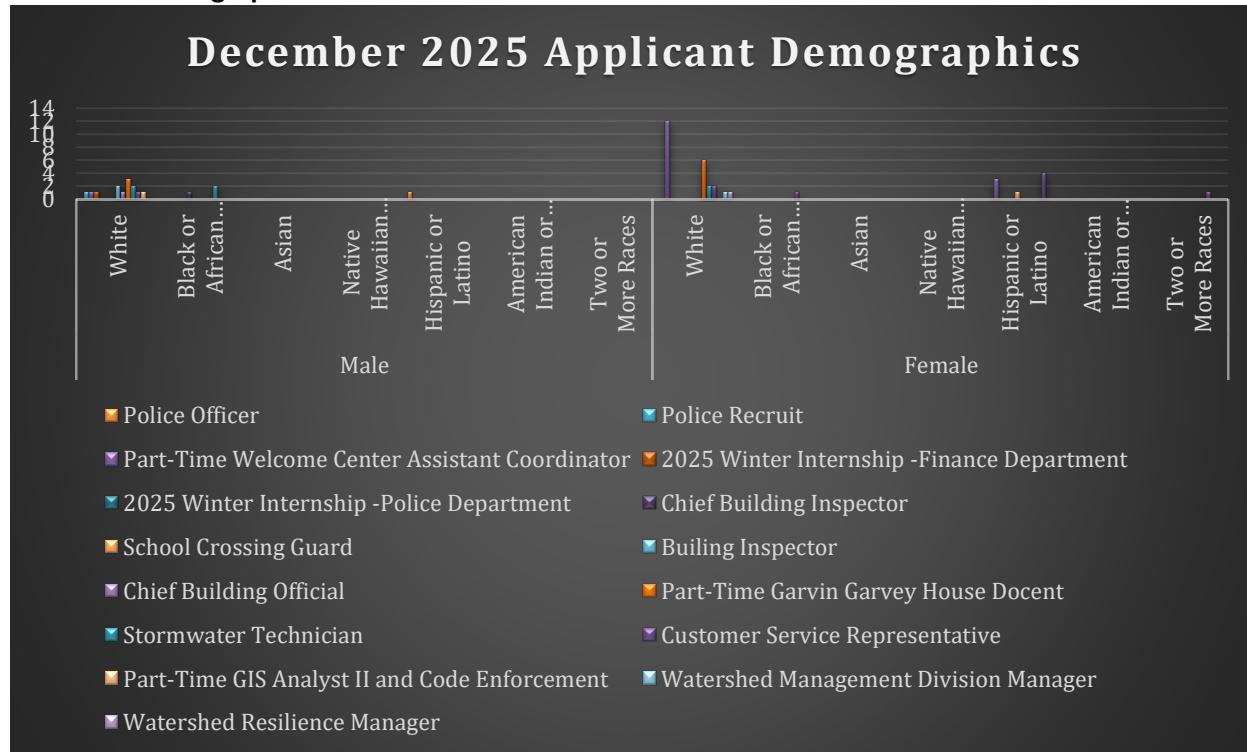
Watershed Resilience Manager (internal)

Customer Service Representative

- Birthday/Anniversary Celebration – 12/17/25 Cookie exchange and hot cocoa bar
- Holiday door decorating contest
 - Winner = Public Services!
- December Wellness Events:
 - Email campaigns for:
 - 25 Days of Self Care
 - 25 Days of Kindness
 - Toy Safety Awareness Month

- SCDEW Career Fair: 12/3
- TRS Event @ Parris Island: 12/10
- Position Control project w/ Finance: meeting #2 12/18/25

Candidate demographics:



Employee demographics:

