

TOWN COUNCIL

STAFF REPORT

Public Services Department



MEETING DATE:	April 08, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
 - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
 - **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
 - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
 - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

4. ADDITIONAL ACTIVITIES

- Completed maintenance of retractable Bollards
- Quarterly service on Town Hall, LEC & Public Services Generators
- Signs for dead end roads in Old Town
- Quarterly maintenance on LEC water heater
- Repaired floor at LEC weight room
- Installed battery charger at Town Hall Generator
- Sign repairs and adjustments in Old Town
- Dragged and graded ballfield at Eagles Field
- Power washed and stained pavilion & train at Oscar Frazier Park
- 2026 Budget meeting with Executive leadership
- Worked on Employee Cross Training Plans
- Removed tree in Watershed parking lot
- Cleaned up minor vandalism at New Riverside Barn Park
- Signs for Alligator Warnings – New Riverside Barn Park
- Yearly fire extinguisher inspection & service
- Repaired Xylophone at Buckwalter Place Playground.
- Ansul system inspected and tested at Rotary Community Center kitchen
- Touch up paint Town Hall
- Wood repairs on Shrimp Boat playground @ DuBois Park
- Irrigation repairs at Eagles Field
- Attended Green Infrastructure Center Technical Assistance Canopy Mapping - Orientation Webinar
- Assisted with use of manlift for camera installations at New Riverside Barn Park
- Relocated golf cart to Welcome Center to receive new cart at Town Hall
- Minor vehicular accident with Kubota UTV.
- Ice machines serviced and cleaned at Town Hall, LEC, Watershed & Public Services
- Topped off fuel on generators at LEC, Public Services & Town Hall

- Quarterly HVAC service performed
- Installed new HC swing at Buckwalter Place Park
- Repaired & cleared barnacles off Calhoun St dock ladders
- Installed new Life Preserver Ring at Calhoun Street Dock
- Installed speed hump on Lawrence Street near crosswalk
- Completed end of probation paperwork for Dyer, Sandoval & Maldonado
- We have been Designated Tree City USA by the Arbor Day Foundation
- New bearing for merry go round received and installed at Buckwalter Place Park
- Pothole repairs on Goethe Rd & Pope Ln
- Installed counterweight on new flail mower
- New hire Cinthia Mendieta started
- Installed Pedestrian Crossing signs on May River Road

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
 - Camillia Lecture -Squire Pope
 - Farmers Market- Martin Family Park
 - St Patty's events – Oyster Factory Park & Martin Family Park

6. Equipment Maintenance & Repair

- Completed street sweeper- On road and in use Street sweeper.

7. Training

- Staff completed weekly training topics
- Completed IT training

8. BEAUTIFICATION PROGRAM

- Quorum not met- Meeting Cancelled

9. ATTACHMENTS

- **Public Services Monthly Cost Report** – Attachment 1

Public Services Monthly Cost Reports – March 2025
(Cost Includes Labor and Equipment)

ASSETS AND EVENTS	COST
FACILITIES	\$6,690.82
PARKS	\$14,742.38
ROADS AND TRAILS	\$3,488.31
SPECIAL EVENTS	\$196.50