

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	April 8, 2025
PROJECT:	Approval to Authorize a Construction Contract with Jordan Construction of Hilton Head, Inc. for Phases 4, 5, and 6 of Historic District Sewer Extension Project (Fiscal Impact: \$863,784.90)
PROJECT MANAGER:	Pat Rooney, Capital Improvements Program Manager

REQUEST: Town Staff requests Town Council authorize the Town Manager to execute a contract (Attachment 2) with Jordan Construction of Hilton Head, Inc. for \$785,259.00 to complete construction of Phases 4, 5, and 6 of Historic District Sewer Extension Projects. Additionally, Staff requests a 10% contingency allowance of \$78,525.90 to cover any unforeseen changes that may arise during construction.

The total fiscal impact is \$863,784.90 and is within the approved budgets established for Fiscal Year (FY) 2025 and illustrated on the attached Project Data Sheets (Attachment 3).

BACKGROUND: Historic District Sewer Phases - 4, 5 and 6 include sewer extensions and connections within the Lawrence, Green and Water Street Rights of Way (ROW). The project is part of the 2024-2025 Strategic Plan and FY 2025 Consolidated Budget. Town staff completed the design and construction documents for the HD Sewer Projects in FY 25 and received bids on 3/11/2025.

The bidding process was performed in accordance with the Town's Purchasing Ordinance including required public notice, a formal Invitation For Bid (IFB) posted on the Town's Vendor Registry, a sealed bid opening and bid evaluations process.

The Town received two bids for the project (Attachment 4). Jordan Construction of Hilton Head, Inc. was the lowest responsive and responsible bidder. The bid comparison for the scope of work listed above is as follows:

- Jordan Construction of Hilton Head, Inc.: \$785,259.00
- Malphrus Utilities LLC: \$849,071.16

NEXT STEPS: Upon approval and execution of this contract, Staff will initiate a pre-construction meeting and commence construction in the second quarter of 2025.

SUMMARY: This project originated from the FY 19-20 Strategic Plan and is supportive of the following Guiding Principles:

Infrastructure Guiding Principle #3: Establish long term planning, prioritization and investment strategies for future infrastructure and facilities that improve the quality of life for citizens while being financially sustainable.

May River & Surrounding Rivers and Watersheds Guiding Principle #1: Support initiatives, such as the May River Watershed Action Plan, to improve water quality of the May, Okatie / Colleton and New Rivers and their watersheds.

Guiding Principle #2: Seek collaboration and partnerships that protect and improve the May, Okatie/Colleton and New Rivers and their watershed.

Town Staff is requesting Town Council authorize the Town Manager to execute the proposed contract with Jordan Construction of Hilton Head, Inc.

ATTACHMENTS:

1. Presentation
2. Draft Contract
3. Project Data Sheets
4. Bid Results
5. Proposed Motion