

TOWN COUNCIL

STAFF REPORT

Public Services Department



MEETING DATE:	March 11, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
 - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
 - **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
 - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
 - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

4. ADDITIONAL ACTIVITIES

- Bollard Maintenance
- Removed gates at Oyster Factory Park for installation of new
- Updates to Cartegraph
- Installed AED at New Riverside Village & Linear Trail
- Repaired bridge at New Riverside Linear Trail
- HVAC MSA awarded to Mock Equipment
- Generator Service contract awarded to Premium Power Solutions
- Completed FEMA submission for Tropical Storm Debbie & Helene
- Snow & Ice removal at Town buildings Sand & salted walkways
- Completed hanging Black History Month Banners
- Leak repairs at Calhoun Station
- Changed out soap dispenser and Toilet paper dispensers at New River Barn Park
- Drain and service hot water heater at the LEC
- Started renovation of Rm 121 at Town Hall
- Installed new sign for Welcome Center @ 46 & Calhoun
- Repaired faucets at LEC
- Installed latches at 2nd floor exterior doors at Squire Pope
- Hood cleaning at Rotary Community Center
- Completed renovation of Rm 121 at Town Hall
- Worked on Public Service Yard
- Installed Dog Waste Stations at New Riverside Barn Park
- Fence repair at Public Services
- Town Council New Staff Introductions
- Submitted Employee Development Plans
- Buck Island Park Concept Review
- Review of TOB Facility Master Plan Final draft
- Worked on 2026 Budget
- Applied for Tree City USA Recognition with Arbor Day Foundation

- Applied for Growth Award with Arbor Day Foundation
- Started Non-Toxic Pest & Turf Management at Dubois, Martin & Wright Family Parks

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
 - American Legion Post 205 - To Honor the Four Chaplin's in WWII
 - Welcome Center Grand Opening- Squire Pope House
 - New Riverside Park Ribbon Cutting
 - Black History Month Luncheon

6. Equipment Maintenance & Repair

- Repair & fabrication for tub on Street sweeper.

7. Training

- Staff completed weekly training topics
- Completed IT training

8. BEAUTIFICATION PROGRAM

- No meeting for this month

9. ATTACHMENTS

- **Public Services Monthly Cost Report** – Attachment 1

Public Services Monthly Cost Reports - February 2025

(Cost Includes Labor and Equipment)

ASSETS AND EVENTS	COST
FACILITIES	\$2,822.86
PARKS	\$15,213.83
ROADS AND TRAILS	\$4,698.77
SPECIAL EVENTS	\$1,262.58