

## TOWN COUNCIL

### STAFF REPORT

#### Public Services Department



<b>MEETING DATE:</b>	August 13, 2024
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

#### PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
  - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
  - **Ditch Inspections** - Performed ditch inspections
    - Arrow ditch (2,569 LF)
    - Red Cedar ditch (966 LF)
    - Buck Island roadside ditch (15,926 LF)
    - Simmonsville roadside ditch (13,792 LF)
  - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
  - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

### 3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, and the newly acquired Evercore Park.

### 4. ADDITIONAL ACTIVITIES

- Dubois Park Pavilion Rebuild: Shop drawings approved; trusses released for fabrication (Completion anticipated end of September)
- Bench donation submitted for approval. Oyster Factory Bluff– deNeeve Family
- Beautification Committee meeting- Reviewed budget & potential Grants available
- Debris Clean, split rail fence installation & No dumping signs installed 140 Buck Island
- Tree remove & stump ground at Lawton & Boundary – investigating another potential tree removal @ Pritchard Pocket Park
- Fresh air make-up unit up and running @ Town Hall. Now need to install and hook up heat strips that were never installed.
- Support @ Sunset Party & Movie Night- Both Cancelled due to rain
- Bluffton Flag Banners up June 3<sup>rd</sup> until July 31
- All Purchase orders submitted and approved for budgeted New Equipment
- Met w/ TJ Jett Chief Environmental Officer HHI on pest Mgmt. and Integrated Pest Management policies – Ref Non-Toxic Neighborhoods

### 5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support @ Sunset Party & Movie Night- Both Cancelled due to rain

### 6. BEAUTIFICATION PROGRAM

- Budget Update for Fiscal Year 2025
- Allocation for Budget Funds for Fiscal Year 2025

### 7. ATTACHMENTS

- **Public Services Monthly Cost Report** – Attachment 1
- **Beautification Committee Agenda**- Attachment 2

**Public Services Monthly Cost Reports - July 2024**  
*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$10,883.59
PARKS	\$8,911.58
ROADS AND TRAILS	\$8,911.58
SPECIAL EVENTS	\$654.00



## Beautification Committee Meeting

Thursday, July 18, 2024 at 9:00 AM

Theodore D. Washington Municipal Building, Henry "Emmett" McCracken Jr. Council  
Chambers, 20 Bridge Street, Bluffton, SC

### AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. ADOPTION OF MINUTES

#### IV. PUBLIC COMMENT

#### V. OLD BUSINESS

##### 1. Allocation of Budget - \$40,000 approved

- Special Project                      \$15,000
- Tree Planting                        \$10,000
- Arbor Day Event                    \$ 5,000
- Replanting & Landscape    \$10,000

##### 2. Possible Grants

<https://www.palmettopride.org/grants/tree-grant/>: Application opens Aug 1 and submission deadline is Sept 15. Grant is to fund trees planted in public spaces. Applications must include the following:

<https://www.scfc.gov/wp-content/uploads/2024/06/FINAL-Food-Forest-Competitive-Application-Round-2-2024.pdf>      This is a Federal grant (Federal strings apply) to this urban reforestation grant. Deadline is Aug 30. This requires a local share of 20%, therefore the proposed budget would define an objective, price out that project, and show that at least

20% of the costs are supported by the Town. This grant has a 12 month implementation and requires quarterly reporting against program goals. Goals must be vetted against the Justice40 initiative (for its impact on low income communities) and must be on suitable land (see link in the PDF).

## VI. NEW BUSINESS

## VII. DISCUSSION

## VIII. ADJOURNMENT

**NEXT MEETING DATE: Thursday, August 15, 2024**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

*<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>*

*Public comment is limited to 3 minutes per speaker.*