

TOWN COUNCIL STAFF REPORT
Public Services Department



MEETING DATE:	September 8, 2026
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)

- **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
- **Ditch Inspections** - Performed ditch inspections
 - o Arrow ditch (2,569 LF)
 - o Red Cedar ditch (966 LF)
 - o Buck Island roadside ditch (15,926 LF)
 - o Simmonsville roadside ditch (13,792 LF)
- **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.

2. FACILITIES

- **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, The Cove and general repairs of the Garvin House and Sarah Riley.

3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

4. ROAD MAINTENANCE

- Street Sweeper ran on Fridays
- Pothole repair on Bridge St Near Oyster Factory Boat parking
- Repaired pothole on Bluffton Road
- Green Street and Oyster Factory graded

- Replaced drainage cloth under grates (area around circular platform) to keep stones from back filling pipes and restricting water flow – Oyster Factory
- Pothole repairs at Robertson & Guerrard

5. ADDITIONAL ACTIVITIES

- Splash Pad pump failed at RCC. Replaced with new
- Numerous fencing repairs at Oyster Factory
- Stop Letters were painted on road surface
- Pipe leak was repaired at Calhoun Dock
- DRCI work completed; Printer relocated, Display removed from window, also suggested faucets left running to eliminate odor and discoloration.
- The Cove: McCarthy responded to address Main door issues the contractor could not and would not resolve. They (original contractor) attempted to blame Clay and his crew, which was not the case.
- White board hung for PD at the LEC
- Buckwalter park; Water Pipe at Meter was repaired after damage occurred at the brass connection, by unknown means at the meter (our side). Had to shut down water service to the park for a brief period.
- Buckwalter park; Repaired nicked wire at outlet connection on Lamp Post which was causing a breaker to trip. Extensive trouble shooting required to isolate issue
- Welcome Center; repaired AC vent to eliminate noise. Also repaired top hinge on main front door. Finally, Custom Security responded and adjusted front door sensors to align, in hopes of eliminating random alarm
- Various items were addressed at Town Hall Archive room. (New batteries in wall humidifier sensor, old heater removed along with vacuum)
- Completed electrical repairs for control panel/motor at splash pad
- Back filled hole at Town Hall parking Lot and had dumpster placed back into its bay
- Minor repairs to Shrimp boat and railings at Dubois Park
- Removed downed tree that blocked Pritchard Street Extension
- Began work on constructing a covering for Watershed's ice machine
- Repaired collapsed bricks at a mini sink hole near the stage at Oyster Factory Park
- Four new benches assembled and placed under Oyster Factory Pavilion
- Replaced broken faucet at Martin Family Park women's restroom
- Replaced picnic table bench seat at Martin Family Park
- Assisted with rain gauge maintenance at New Riverside Barn
- Pest control traps placed at Squire Pope Welcome Center
- Adjusted door to Town Hall women's restroom, ordered parts for additional repair work
- HVAC controls at LEC Monday, Wednesday and Thursday
- Relocated property for DRCI
- Golf Cart storage shed at Wright family was straightened out

- Remaining exterior lights at Town Hall were replaced
- New timer was installed at Oscar Frazier closet for exterior lighting – last one was damaged due to recent storm
- Watershed ice maker cover completed
- New LED lights installed at watershed in Andrea’s office after covers to originals were damaged
- Breaker boxes and electrical shutoff were secured after concerns of potential access by nefarious actors – The Cove
- Fence repairs at Oyster Factory Park
- Partially fallen tree (caught up on vines over sidewalk) was removed for safety – NRB
- Remove and Hang 2 TV’s at DRCI
- Mount, hang and organize 6 TV’s - The Cove
- Addressed Moisture issues (primary evidence room) at LEC, waiting for quote on wrapping duct work, raising room temps and replacing tiles
- Addressed Mini split in secondary evidence room. Waiting on part. Also addressed raising temps in that room (from 61 to 68)
- Painted, repaired street signpost
- Repaired, replaced and re-mounted the stop sign for Laurel Court (county rd. but numerous complaints so it was addressed. No new signs or hardware used)
- New lock placed on fence at Willow Run property
- Benches for New pavilion at Field of Dreams were assembled
- Wasp Nest at Daycare was eradicated – The Cove Building
- Boat Launch at Oyster Factory was cleaned and debris removed
- Misc. Requests addressed and Welcome Center
- Electrical cord and outlets w/lockable cover installed for Town tour Golf Cart
- Replaced closer on customer service door and adjusted same
- Pole on Lawrence had new outlet
- Additional Dock repairs at Oyster Factory

6. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for following events:
 - Prepped for Farmers Market- Martin Family Park
 - Prepped for Bluffton Area Community Association -Back 2 School Fun day (RCC & FOD Saturday 2:00PM-5:00PM)
 - Prepped for Town of Bluffton – Glow Dance New Riverside Barn Park 6:00PM-8:00PM
 - Prepped for August 4th - TOB- Mental Health First Aid Training (8:00AM-4:30PM)
 - Prepped for Board of Elections at New Riverside Barn
 - Prepped & supported Rick Hubbard’s Great American Kid’s Show (New Riverside Barn Park 6:30PM-8:00PM)

7. EQUIPMENT MAINTENANCE & REPAIR

- Diagnosed issue with New Holland tractor – Ordered parts for repair

- Ordered new batteries for welcome center golf cart
- Completed Rack Fabrication and Mounts for UTV's
- Hydraulic Leak was repaired with new parts - New Holland Tractor
- Misc. Repairs to handheld landscaping equipment
- Skid Steer received minor PM
- Hurricane Blower had a motor replaced
- Repair Avant "Green Machine" and PM
- Cleaned and PM'd blue lift
- Various repairs to landscaping equipment
- Motor (for chute activation) replaced on one of the standup blowers
- All mowers lubricated at factory points

8. TRAINING

- Staff completed weekly training topics
- Abdiel Maldonado and David Masis Marin completed CE credits for Pesticide Applicator License

9. BEAUTIFICATION COMMITTEE

- Agenda & Minutes Attached

10. ATTACHMENTS

- Public Services Monthly Cost **Report** – (Below)

Public Services Monthly Cost Reports –August 2026 *(Cost Includes Labor & Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$4,102.00
PARKS	\$12,180.00
ROADS AND TRAILS	\$5,585.00
SPECIAL EVENTS	\$1480.00

Beautification Committee Meeting

Theodore D. Washington Municipal Building, Okatie River Conference Room, 20 Bridge Street,
Bluffton, SC

July 16, 2026

I. CALL TO ORDER

Chairman Johnny Bowen called the meeting to order at 9:09 am.

II. ROLL CALL

PRESENT:

CHAIRMAN JOHNNY BOWEN

VICE CHAIR DOT JEGER

HUGH WILLIAMSON

DAN CIUFREDA

ABSENT:

JESSICA PALADINO

III. ADOPTION OF MINUTES

Chairman Bowen made a motion to adopt the minutes as written.

Vice Chair Jeger seconded the motion.

Voting Yea: Dan Ciuffreda and Hugh Williamson

All were in favor and the motion passed.

IV. PUBLIC COMMENT

V. OLD BUSINESS

1. STORM DRAIN ART PROJECT UPDATE

Installation of murals has stalled. Original decals did not adhere to sidewalks as expected. Public Services Department is trouble shooting the problem. Sidewalks are being sealed and Committee approved the purchase of different decals with stronger adhesive. Those decals should be delivered and decal installation attempted again prior to next Committee meeting.

2. OSCAR FRAZIER PAVILION MURAL UPDATE

Awaiting response from Art Committee.

3. CHARGING STATIONS AT PARK PAVILLIONS

Public Services Department to purchase and install charging stations at covered park pavilions.

4. BUTTERFLY PLANT SALE IN OLD TOWN

Committee discussed the possibility of selling butterfly plants or seeds at the Arts & Seafood Festival or May Fest. Public Services Coordinator will arrange for Jenna McCarty, the lead

Horticulturist and Entomologist at Coastal Discovery Museum to speak at future Committee meeting.

VI. NEW BUSINESS

1. FY 2027 BUDGET REVIEW

2. WRIGHT FAMILY PARK WINDOW REPLACEMENT

Letter to Arts Committee was signed and delivered on 7/16/26. Awaiting response.

VII. DISCUSSION

1. TREE REMOVAL AT WRIGHT FAMILY PARK

Public Services Director informed committee that two dead cedar trees were scheduled to be removed from Wright Family Park. Pat Rooney, Capital Improvement Projects Manager, to provide landscape plan for replacement of removed trees.

VIII. ADJOURNMENT

Chairman Bowen moved to adjourn.

Vice Chair Jeger seconded the motion.

Voting Yea: Dan Ciuffreda and Hugh Williamson

All were in favor and the meeting adjourned at 9:35 am.

NEXT MEETING DATE: THURSDAY, AUGUST 20, 2026



Beautification Committee Meeting

Thursday, August 20, 2026 at 9:00 AM

**Theodore D. Washington Municipal Building, Okatie River Conference Room, 20 Bridge Street,
Bluffton, SC**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADOPTION OF MINUTES

IV. PUBLIC COMMENT

1. JENNA MCCARTY TO DISCUSS IMPROVEMENTS FOR BUTTERFLY GARDEN AND BROADER POLLINATOR INITIATIVES

V. OLD BUSINESS

1. STORM DRAIN ART PROJECT UPDATE

2. CHARGING STATIONS AT PARK PAVILLIONS UPDATE

3. OSCAR FRAZIER PAVILION & WRIGHT FAMILY PARK WINDOW ART PROJECTS UPDATE

VI. NEW BUSINESS

1. PALMETTO PRIDE TREE GRANT

2. TOUR OF LINEAR TRAIL

VII. DISCUSSION

VIII. ADJOURNMENT

NEXT MEETING DATE: THURSDAY, SEPTEMBER 17, 2026

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.

**Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>

Public comment is limited to 3 minutes per speaker.