

TOWN COUNCIL

STAFF REPORT

Public Services Department



MEETING DATE:	June 10, 2025
SUBJECT:	Public Services Department Monthly Report
DIRECTOR:	Larry Beckler, Director of Public Services

PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 Good Housekeeping (Ditch, Drainage and Roadside Maintenance)**
 - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
 - **Ditch Inspections** - Performed ditch inspections
 - Arrow ditch (2,569 LF)
 - Red Cedar ditch (966 LF)
 - Buck Island roadside ditch (15,926 LF)
 - Simmonsville roadside ditch (13,792 LF)
 - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
 - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, and general repairs of the Garvin House and Sarah Riley.

3. PARKS

- **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.

4. ADDITIONAL ACTIVITIES

- HVAC Controls installed at Don Ryan Center
- Installed Coffee maker with direct water feed Town Hall
- Replaced Condenser motor at LEC HVAC unit
- Repair Alarm call box at Splash Pad
- Cut back low hanging trees along Bridge Street
- Yearly Fire Alarm Inspection at Town Hall
- Repairs at Palmetto Bluff dock
- Extended roof at Garvin Garvey main entrance
- Tree survey site work completed
- Installed street sign at Ma Daisy's Way
- Roof leak repaired at DRC
- Roof leak repaired at LEC
- Installed Police Week Banner at LEC
- Split rail fence repairs at Oyster Factory boat parking
- Please replace broken split rail at the corner of Pritchard Street and Bruin Street
- Sweep/Blow & Clean Hampton Pkwy in prep for stripping
- Traffic markings/stripping applied Hampton Pkwy
- Received & installed warehouse shelving for storage
- Built Banner storage system
- Assembled rocking chairs for Garvin Garvey House
- Installed banners for Memorial Day
- Graded 2 Recreation Ct and set car stops
- Fence install at 2 Recreation Ct
- Replaced vandalized doorknob at New Riverside Park restroom
- Fence repairs at Oyster Factory Park
- Posted open Public Services Coordinator position

- Interviewed and hired summer intern
- Met with and received Tree City USA Recognition (14th year)

5. PREPPING FOR SPECIAL AND CIVIC EVENTS

- Set-up & support for the following events:
 - Bluffton Movie Night – Field of Dreams
 - Farmers Market- Martin Family Park
 - Mayfest-Old Town Bluffton
 - Prepped for History Lecture 1,2 Squire Pope Carriage House
 - SoLoCo- Rotary Community Center
 - TOB Heritage Day Luncheon
 - Sunset Party – Oyster Factory Park
 - Arbor Day Planting & Celebration
 - May Day 5k-Martin Family Park

6. Equipment Maintenance & Repair

- Tire changes on two mowers
- Repaired overhead door & track at 2 Recreation Ct
- Worked on Kubota- new Starter
- Serviced Pole saws and chain saws before the start of the Hurricane Season
- Greased all the equipment during Inclement Weather

7. Training

- Staff completed weekly training topics
- Completed IT training
- Completed Active Shooter training
- Senior Leadership Team Building Event
- Public Service Team Building Event
- Attended annual Multi Agency Palmetto EOC Training

8. BEAUTIFICATION PROGRAM

- No meeting for this month

9. ATTACHMENTS

- **Public Services Monthly Cost Report – Attachment 1**

Public Services Monthly Cost Reports – May 2025*(Cost Includes Labor and Equipment)*

ASSETS AND EVENTS	COST
FACILITIES	\$4,150.12
PARKS	\$19,439.43
ROADS AND TRAILS	\$10,235.71
SPECIAL EVENTS	\$3,010.00