

## TOWN COUNCIL



### STAFF REPORT

#### Human Resources Department

<b>MEETING DATE:</b>	June 10, 2025
<b>PROJECT:</b>	May 2025 Activity Report
<b>PROJECT MANAGER:</b>	Anni Evans, Director of Human Resources

#### **Human Resources Summary:**

##### **New Hires: 1**

Michael Smalley  
Title: Police Recruit  
Start Date: May 1, 2025  
Department: Police

##### **Promotion: 1**

Anthony Polo  
Title: Police Officer  
Exit Date: May 1, 2025  
Department: Police

##### **Interns: 6**

Sharon Murray: Human Resources  
Dior Shelton: Finance  
Ryan Deegan: Finance  
Vishnu Patel: Finance  
Zoe Stevenson: Welcome Center  
Angelina Cordone: Police Department

##### **Exits: 2**

Robin Primus  
Title: Public Services Coordinator  
Exit Date: May 30, 2025  
Department: Public Services

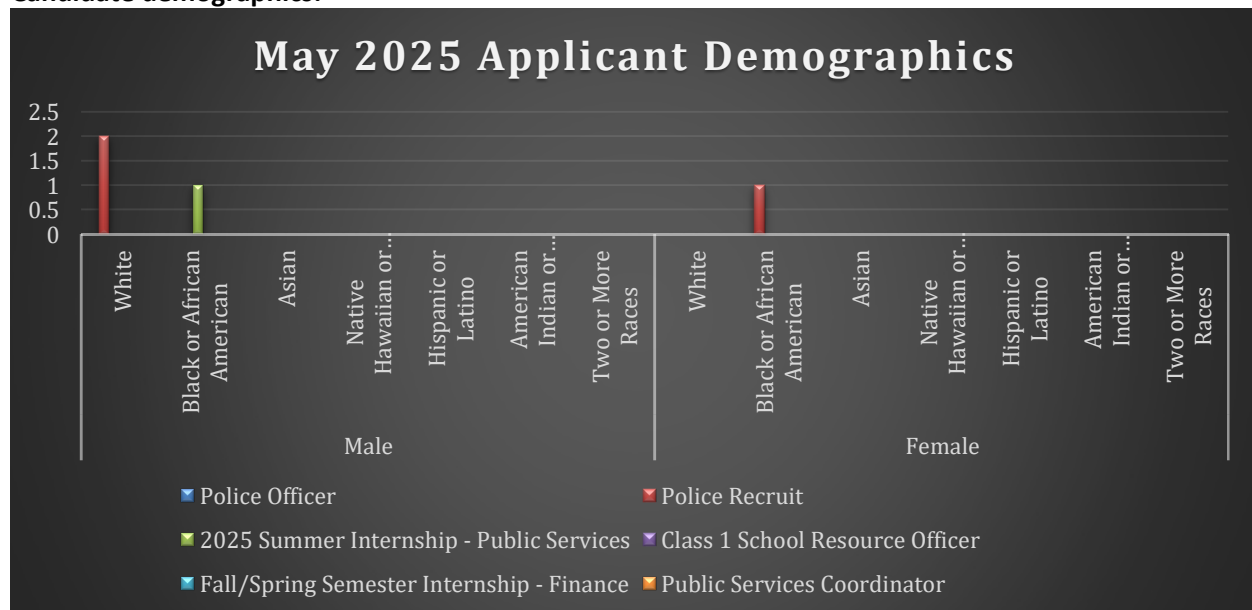
Vishnu Patel  
Finance Intern  
Exit Date: May 21, 2025

##### **Jobs posted:**

Police Officer  
Police Recruit  
Police Officer SRO  
Intern College / Public Services  
Part Time Garvin Garvey Docent  
Public Services Coordinator

- Birthday/Anniversary Celebration – May 20 Bagels and Smear
- Wellness Events:
  - Mental Health Awareness – email campaign
  - First Sun Virtual employee orientation training: May 12
  - NAMI (National Alliance on Mental Illness) virtual presentation: Lunch and Learn May 14
  - Workplace Violence training: May 27 Presentation with BMH
- Attended Hiring our Heroes career fair at Parris Island: May 8
- Active Shooter Training presented by Emergency Manager Lt. Destacio: May 7
- Hurricane Preparedness Training presented by Emergency Manager Lt. Destacio: May 28
- Introduction to On Site Medical Provider Beaufort Memorial Health: May 15
- Breakfast with Mayor and Council: Introduction to Interns – May 22
- Public Employee Appreciation Week: May 4 – 10
  - Pitchin Berries food truck: May 5
  - Alljoy Donuts: May 9
- Law Enforcement Appreciation Week: May 11 – 17
  - LowCo Grub food truck: May 13
  - Thank You gift bags handed out to each officer and administration
- Public Works Appreciation Week: May 18 – 24
  - One Hot Mama's Lunch provided: May 21
  - Thank You gift bags handed out to each member of the department

#### Candidate demographics:



**Employee demographics:**