

## TOWN COUNCIL STAFF REPORT

### Public Services Department



<b>MEETING DATE:</b>	May 12, 2026
<b>SUBJECT:</b>	Public Services Department Monthly Report
<b>DIRECTOR:</b>	Larry Beckler, Director of Public Services

### PUBLIC SERVICES UPDATE

1. **MS4 MCM – #6 GOOD HOUSEKEEPING (Ditch, Drainage and Roadside Maintenance)**
  - **Street Sweeping** - Performed weekly street sweeping on Calhoun Street, Highway 46, Bruin Road, May River Road, Pin Oak Street, Bridge Street, Church Street, Lawton Street, Lawrence Street, Allen Street, Water Street, Boundary Street, and curbs and medians on Simmonsville and Buck Island Roads.
  - **Ditch Inspections** - Performed ditch inspections
    - Arrow ditch (2,569 LF)
    - Red Cedar ditch (966 LF)
    - Buck Island roadside ditch (15,926 LF)
    - Simmonsville roadside ditch (13,792 LF)
  - **Ongoing Roadside Mowing, Litter Clean-up and Maintenance** of Hampton Parkway, Buck Island and Simmonsville Roads, Goethe Road, Shults Road, Jason and Able Streets, Whispering Pine Road, May River Road, Bluffton Road, Boundary, Calhoun, Bridge Street, Pritchard Street, Buckwalter Boulevard, Bruin Road, Green Street, James Gadson Drive, Thomas Heyward, Church St, Water St, Lawton St. and Colcock St.
2. **FACILITIES**
  - **Ongoing Maintenance** of Town Hall, Law Enforcement Center, Public Services, Rotary Community Center, Watershed Management, Police Sub-station, Don Ryan Center, The Cove and general repairs of the Garvin House and Sarah Riley.
3. **PARKS**
  - **Ongoing Park Facilities and Landscape Maintenance** of Dubois Park, Martin Family Park, Oscar Frasier, Field of Dreams, Buckwalter Place Park, Oyster Factory Park, Pritchard Pocket Park, May River Pocket Park, Wright Family Park, Eagles Fields, New Riverside Barn, New River Trail, Evercore Park.
4. **ADDITIONAL ACTIVITIES**
  - Yearly Fire Extinguishers Inspected – passed
  - Bi- Annual Rotary Community Center Hood Ansul system inspected – Passed
  - Fence repaired at Dubois and Oyster

- Door to Oscar Frazier Storage repaired
- Electric Gate at LEC was repaired – Drive shaft keyway replaced and Parameters reprogrammed
- Damaged sign at Wright Family was repaired and installed
- Removal of Irrigation pump system at Pine Ridge lagoons was completed including regrading and pine straw
- Form for Additional Sidewalk at Garvin Garvey was constructed.
- Water Fountain at Martin Family was repaired
- Remaining loads of Pea Gravel and “57” stone were picked up and distributed into concrete bins.
- Additional Shells and stone for parking lots were purchased and brought to the shop for distribution.
- Added stone and graded Lawton Road and Town Hall Parking lot
- LEC - Whiteboard installed
- DRC – Installed White Board
- Installed shelf for battery back up in server room at The Cove
- Banners for RBC Heritage were hung
- Sign Backing created and installed for Watershed at Calhoun Dock
- Water misting station at NRB Playground was serviced. Awaiting part for completion. It is on a temporary schedule until part arrives
- Oscar Frazier Park Splash Pad serviced and started up for the season
- Site Work at Garvin Garvey House completed:
  1. 18,000 lbs. of shells were used
  2. 4,800+ lbs. Of cement mixed and poured
  3. Approximately 8,000 lbs. of dirt and old shell relocated
  4. Over 200’ of fencing was installed
  5. Sidewalk repair and bollard placement.
- Added stone and graded Lawton Road and Town Hall Parking lot
- Irrigation repairs at New Riverside Village
- New seasonal flower installed
- Fabricated 12 wood sign backings for parking signs for New Riverside Barn Park
- Town Hall Door near customer service was repaired
- Ice Machine at watershed was serviced
- Wharf St. And May River Rd sign was straightened and strengthened
- Bollards installed at Oyster Factory Park. No Golf Cart Parking Signs also placed near fence openings.
- Outlet and base replaced and repaired at NRB adjacent to Pavillion. 6”x6” posts installed as protective measure
- Crosswalk painted at Dubois and May River Rd.
- GreenHeck HVAC unit at Town Hall had a Test & Balance performed and additional Maintenance performed

- Stall door, Men’s Room, Oscar Frazier Pavillion repaired
- Main Gate at LEC addressed again, parts ordered for permanent repair
- Bench at Bruin and Pritchard was replaced. Old bench was stripped, repainted and new wood placed on frame.
- Installed three white boards at The Cove
- Added stone and graded New Riverside Barn Park Parking lots
- Fencing and Posts completed along Boundary at Martin Family Park
- Roadkill pick up was handled along May River Road
- RBC Banners removed from poles throughout town
- White Goods pick-ups completed
- Awning Repaired at LEC
- Oyster Factory Bathroom Pavillion was power washed
- Sign repaired at town hall after the greenery damaged same.
- Added stone and graded Colcock Street
- Arbor Day Celebration and plantings at Town Hall

## **5. PREPPING FOR SPECIAL AND CIVIC EVENTS**

- Set-up & support for following events:
  - Farmers Market- Martin Family Park
  - Prepped for NewSpring Church Community Easter Egg Hunt, Field of Dreams
  - Prepped for Soloco Meeting TOB Meeting
  - Prepped for Taste of Bluffton Food Truck Edition, New Riverside Barn Park Open Lawn
  - Prepped for Town of Bluffton Bunny Bonanza, New Riverside Barn Playground
  - Prepped for TOB Movie Night, How to Train Your Dragon
  - Prepped for Sunset Party – Oyster Factory Park
  - Prepped for Entrepreneur Day for Kids Pop Up Market – Martin Family Park
  - Prepped for TOB Family Day - Oscar Frazier Park Field of Dreams

## **6. EQUIPMENT AND MAINTENANCE REPAIR**

- Quarterly Service of Generators
- Serviced small Landscape equipment
- Installed tires on Kubota Mower
- Broke down well pumps from Pine Ridge lagoons & stored parts in inventory
- Repaired automatic gate at Public Services
- Stake bodied truck retrieved from Columbia
- Repaired Exmark Mower- Would not Start
- Poured concrete foundation, stripped forms and backfilled for Art installation at Martin Family Park
- Bat Wing relocated to NRB for future use
- Water Buffalo assessed for needed parts and service to utilize for Watershed project

**7. TRAINING**

- Staff completed weekly training topics
- David Masis Marin completed training on Street Sweeper
- Staff completed yearly Sexual Harassment training
- Staff completed Training on Safety & Working around Wildlife
- Mac Patterson, Abdiel Moldonado, Colleen Hall and Gregg Evans completed First Sun leadership training

**8. BEAUTIFICATION COMMITTEE**

- **Agenda Attached**

**9. ATTACHMENTS**

- **Public Services Monthly Cost Report – (Below)**

**Public Services Monthly Cost Reports – April 2026** *(Cost Includes Labor & Equipment)*

<b>ASSETS AND EVENTS</b>	<b>COST</b>
FACILITIES	\$2,874.00
PARKS	\$25,576.00
ROADS AND TRAILS	\$5,655.00
SPECIAL EVENTS	\$1,740.00



## Beautification Committee Meeting

Thursday, April 16, 2026 at 9:00 AM

Theodore D. Washington Municipal Building, Okatie River Conference Room, 20 Bridge Street,  
Bluffton, SC

### AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. ADOPTION OF MINUTES

#### IV. PUBLIC COMMENT

#### V. OLD BUSINESS

1. Paint Out Pollution Storm Drain Art Project Update
2. Linear Trail Renovation Update: Paving Delayed
3. White Goods Pickup Update
4. Arbor Day Tree Planting on Friday, April 24, 2026.
5. Rotary Center Pet Waste Donation Update
6. Butterfly Garden Contract Update

#### VI. NEW BUSINESS

1. Town of Bluffton Scavenger Hunt Idea
2. Installation of Shade Coverings and Solar Powered Receptacles at Town Benches
3. Replace Oscar Frazier Pavilion Mural

#### VII. DISCUSSION

#### VIII. ADJOURNMENT

**NEXT MEETING DATE: THURSDAY, MAY 21, 2026**

*“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”*

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or [adacoordinator@townofbluffton.com](mailto:adacoordinator@townofbluffton.com) as soon as possible but no later than 48 hours before the scheduled event.*

*Executive Session – The public body may vote to go into executive session for any item identified for action on the agenda.*

*\*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Town Clerk. To submit a public comment online, please click here:*

*<https://www.townofbluffton.sc.gov/FormCenter/Town-15/Public-Comment-60>*

*Public comment is limited to 3 minutes per speaker.*