



MEMORANDUM

TO: Affordable Housing Committee

FROM: Victoria Smalls, Workforce and Affordable Housing Manager

CC: Heather Colin, AICP, Assistant Town Manager
Kevin Icard, AICP, Director of Growth Management
Charlotte Moore, AICP, Principal Planner

RE: Neighborhood Assistance Program Budget Update

DATE: April 11, 2024

The budget for Fiscal Year 2024 Neighborhood Assistance Budget was adopted at \$290,000. As of February 14, the updated budget is \$304,000.

To date, 17 homes have been serviced for home repairs such as roofing and interior repairs totaling \$259,402. Twenty homes have been serviced for septic pump outs, totaling \$7,957, and two homes for tree service totaling \$6,180.

As of April 4, 2024, 39 homes have been serviced through the Neighborhood Assistance Program. Collectively, the program has a current balance of \$16,461.

Staff has stopped all repair work but is still accepting applications. Eight homes have been income verified and visited to inspect requested repairs. Contractors have been contacted to submit estimates, as staff reviews repairs those in need of emergency repair will be taken care of first.

On May 1st, staff will do the third round of smoke alarm installations with Bluffton Township Fire District.

ATTACHMENTS:
Attachment 1: Program Budget Update