

TOWN COUNCIL

STAFF REPORT

Executive Department



MEETING DATE:	January 28, 2025
PROJECT:	Request for Input and Direction on Special Events at Town Owned Facilities
PROJECT MANAGER:	Heather Colin, AICP Assistant Town Manager

REQUEST: Town Council to provide input and direction on proposed amendments to the Municipal Code of Ordinances, Chapter 22. Streets, Sidewalks, and Other Public and Private Property, Article IV. Special Events Ordinances as they relate to noise, capacity and impact on neighboring properties.

BACKGROUND: As the Town continues capital projects to improve public spaces, there is a perceived increase in the use of public spaces for special events, specifically at Oyster Factory Park. This increase in use is evident in additional traffic and noise to adjacent property owners.

The Town's mission is *"We take care of our citizens, the Town and each other by continuously making our community and organization better"*. In order to accomplish this mission, staff recommends that we amend portions of the Municipal Code of Ordinances to minimize the impact of special events on the surrounding properties.

PROPOSED AMENDMENTS:

- Limit number of expected/anticipated attendees to special events;
- Limit hours of special event and/or hours of amplified music;
- If a special event is located adjacent to residential properties, such as Oyster Factory Park additional restrictions may be imposed, such as a decrease in the distance noise is measured;
- Regulate bass and other nuisance sounds and lights; and
- Add additional penalties for violations, such as future facility rentals and/or fines.

NEXT STEPS: The proposed amendments will be drafted, reviewed by staff and the Town Attorney. First Reading is anticipated at the March 11th Town Council meeting, followed by April 8th for the Second and Final Reading.

ATTACHMENTS:

1. Presentation