

Attachment 9

Mosaic Development, LLC, Annexation &

Zoning Map Amendment

Application Meeting Sequence

Meeting	Date	Task Description/ Application(s) for Review	Action(s)
Pre-Application Meeting	Summer 2023	Annexation Petition	Review of Application Requirements and Timeline
		Zoning Map Amendment	
Application Re-submittal Meeting	September 11, 2023	Annexation Petition	Submittal of Revised Annexation Petition
Town Council “Intent to Annex”, Acceptance of Petition & Referral to Negotiating Committee	November 14, 2023 5:00 p.m.	Annexation Petition	Town Council acceptance of petition by majority vote if they desire to move forward with the request & referral to the Negotiating Committee if deemed necessary
Revised Application Re-Submittal	TBD	Zoning Map Amendment	Submittal of Revised Application Packages
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Negotiating Committee	TBD	Annexation Petition	Consideration and recommendation to Planning Commission and Town Council
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Negotiating Committee (2nd Meeting If Necessary)	TBD	Annexation Petition	Consideration and recommendation to Planning Commission and Town Council
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Submittal of Revisions for Planning Commission Workshop Packet	TBD	Annexation Petition	Resubmittal of Applications with Revised Materials
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Planning Commission Workshop	TBD	Annexation Petition	Discussion and Comments for Consideration.
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Public Hearing Notice 30 days Prior to Public Hearing	TBD	Annexation Petition <span>□</span> <span>□</span> <span>□</span>	Mail letters notifying adjacent property owners within 500’ radius of pending applications and upcoming rescheduled Planning Commission Public Hearing <span>□</span>
		Zoning Map Amendment <span>□</span> <span>□</span> <span>□</span>	
		Buckwalter Development Agreement Amendment <span>□</span>	
		Buckwalter Concept Plan Amendment <span>□</span>	
Submittal of Revisions for Planning Commission Public Hearing Packet	TBD	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Planning Commission Public Hearing & Recommendation to Town Council	TBD	Annexation Petition <span>△</span>	Public Hearing and Recommendation to Town Council
		Zoning Map Amendment <span>△</span>	
		Buckwalter Development Agreement Amendment <span>△</span>	
		Buckwalter Concept Plan Amendment <span>△</span>	
Submittal of Revisions for Town Council 1 <sup>st</sup> Readings Packet	TBD	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Town Council Ordinance 1 <sup>st</sup> Readings	TBD	Annexation Petition	Ordinance 1 <sup>st</sup> Readings
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
	TBD	Annexation Petition <span>□</span> <span>□</span> <span>□</span>	
		Zoning Map Amendment <span>□</span> <span>□</span> <span>□</span>	

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Public Hearing Notice 30 days Prior to Town Council Public Hearing		Buckwalter Development Agreement Amendment <span>□</span>	Letters notifying adjacent property owners within 500’ radius of pending applications and upcoming Town Council Public Hearing <span>□</span>  Post the property <span>□</span>  Newspaper Notification <span>□</span>
		Buckwalter Concept Plan Amendment <span>□</span>	
Submittal of Revisions for Town Council Public Hearing and 2 <sup>nd</sup> & Final Reading Packet	TBD	Annexation Petition	Any revisions to plans will need to be resubmitted by this date to provide adequate time for staff to review and comment.
		Zoning Map Amendment	
		Buckwalter Development Agreement Amendment	
		Buckwalter Concept Plan Amendment	
Town Council Public Hearing & Ordinance 2 <sup>nd</sup> and Final Readings	TBD	Annexation Petition <span>△</span>	Public Hearing and Ordinance 2 <sup>nd</sup> and Final Readings  Public Hearing Cases <span>△</span>
		Zoning Map Amendment <span>△</span>	
		Buckwalter Development Agreement Amendment <span>△</span>	
		Buckwalter Concept Plan Amendment <span>△</span>	