

## TOWN COUNCIL

### STAFF REPORT

#### Projects and Watershed Resilience Department



<b>MEETING DATE:</b>	March 14, 2023
<b>PROJECT:</b>	Approval to Authorize a Construction Contract to Jordan Construction of Hilton Head, Inc. for Phase 2 and 3 of the Historic District Sewer Extension Project (Fiscal Impact – \$1,400,411.75)
<b>PROJECT MANAGER:</b>	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

**REQUEST:** Staff requests that Town Council authorize the Town Manager to execute a Contract (Attachment 2) with Jordan Construction of Hilton Head, Inc. to provide construction services for Phase 2 and 3 of the Historic District Sewer Extension Project in the amount of \$1,400,411.75. In addition, Staff requests a 20% contingency allowance to cover any unforeseen changes that may arise during construction.

The total contract amount is within the approved, amended budget limits established with the Adopted Consolidated Municipal Budget for Fiscal Year (FY) 2023 and illustrated on the attached Data Sheet (Attachment 3).

**BACKGROUND:** The contract will include the construction of the second and third phases of sewer within the Historic District. The project consists of approximately 1,136 linear feet of 8" sewer main and the abandonment of 17 septic tanks.

Staff solicited bids and received one response, Jordon Construction of Hilton Head, Inc., on the advertised due date of January 17, 2023 (Attachment 4).

**NEXT STEPS:**

- Execution of this contract.
- Preconstruction meetings and coordination.
- Begin site development improvements.

**SUMMARY:** This project originated from the 2019-2020 Strategic Plan and the May River Watershed Action Plan. It is supportive of the following guiding principles of the Town:

- Infrastructure Guiding Principle #3. Establish long term planning, prioritization and investment strategies for future infrastructure and facilities that improve the quality of life for citizens while being financially sustainable.
- May River & Surrounding Rivers and Watersheds Guiding Principle #1. Support initiatives, such as the May River Watershed Action Plan, to improve water quality of the May, Okatie/Colleton and New Rivers and their watersheds.
- May River & Surrounding Rivers and Watersheds Guiding Principle #2. Seek collaboration and partnerships that project and improve the May, Okatie/Colleton and New Rivers and their watershed.

Consistent with these Guiding Principles, Staff is requesting Town Council to authorize the Town Manager to execute the proposed construction contract with Jordan Construction of Hilton Head, Inc. to install sewer and water infrastructure within the Historic District.

**ATTACHMENTS:**

1. Presentation
2. Draft Contract
3. Project Data Sheet
4. Bid Evaluation Form
5. Recommended Motion