

TOWN COUNCIL

STAFF REPORT

Projects and Watershed Resilience Department



MEETING DATE:	October 10, 2023
PROJECT:	Approval to Authorize a Design-Build Contract with Carolina Recreation and Design, LLC for the Oscar Frazier Splash Pad Project (Fiscal Impact: \$750,240.39)
PROJECT MANAGER:	Kimberly Washok-Jones, Director of Projects and Watershed Resilience

REQUEST: Staff requests that Town Council authorize the Town Manager to execute a Contract (Attachment 2) with Carolina Recreation and Design, LLC to provide design and construction services for the Oscar Frazier Splash Pad Project in the amount of \$655,231.45. In addition, Staff requests a 15% contingency allowance of \$95,008.94 to cover any unforeseen circumstances that may arise during construction for a total fiscal impact of \$750,240.39.

The total contract amount is within the approved budget limits established with the Adopted Consolidated Municipal Budget for Fiscal Year (FY) 2024 and illustrated on the attached Data Sheet (Attachment 3).

BACKGROUND: The contract will include design, construction documents development, and construction of the Oscar Frazier Splash Pad Project, located directly south of the existing restroom pavilion. This portion of the project consists of an approximately 2,200 square foot recirculating splash pad with 23 spray features, associated piping, water wise controller and poured in place rubber surfacing.

Staff requested proposals for the design, purchase, and installation of a splash pad and received three responses to the RFP posting. A formal review and selection team was formed and determined Carolina Recreation and Design, LLC to have the best combination of design and experience for this project (Attachment 4).

	Great Southern Recreation	Nix Construction	Carolina Recreation & Design
Evaluator 1	93	90	95
Evaluator 2	84	77	89
Evaluator 3	88	81	91
AVERAGE SCORE	88.33	82.67	91.67

NEXT STEPS:

- Execution of this Contract
- Schedule a project kick-off meeting with shareholders

SUMMARY: This project originated out of the:

- 1) 2019-20 Strategic Plan,
- 2) 2014 Comprehensive Plan, and
- 3) Master Plan.

It is supportive of the Community Quality of Life guiding principles of the Town, Guiding Principle #4 – support initiatives and evaluate community policies, programs, gathering places, and events that promote healthy and quality lifestyles for our diverse citizenry.

Consistent with this Guiding Principle, Staff is requesting Town Council to authorize the Town Manager to execute the proposed design-build contract with Carolina Recreation and Design for the Oscar Frazier Splash Pad Project.

ATTACHMENTS:

1. Presentation
2. Draft Contract
3. Project Data Sheet
4. Bid Evaluation
5. Proposed Motion