

Milroy, Shannon

From: noreply@civicplus.com
Sent: Thursday, June 15, 2023 1:10 PM
To: ATax Communications
Subject: Online Form Submittal: Accommodations Tax Grand Application

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Accommodations Tax Grand Application

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

Accommodations [Accommodations Tax Grant Application Instructions](#)
 Tax Grant
 Application
 Instructions

Accommodations I have read and acknowledged the Town of Bluffton, SC Accommodations Tax Grant
 Tax Grant Application Instructions.
 Application
 Instructions

(Section Break)

Application Date 6/15/2023

Full Legal Organization Name Campbell Chapel Community Development

Project Name Restoration of the Historic Campbell Chapel

Total Project Costs \$1,550,000

Total ATAX Funds Requested \$200,000

Percent of Total Budget	13%
Address	P. O. Box 83
Street Address Line 2	23 Boundary Street
City	BLUFFTON
State	SC
Zip Code	29910
Applicant must be designated as a non-profit entity to receive ATAX funds. Please include a copy of your organization's non-profit status, such as your IRS Designation Letter.	FinalLetter 82-3632224_CAMPBELLCHAPELCOMMUNITYDEVELOPMENTMINISTRY_08122020_00(2).tif
Please upload a copy of your current Town of Bluffton Business License, which is required of all applicants.	CC Community Development Business License.pdf

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

Organization Primary Point of Contact

First Name	Jon
Last Name	Black
Title	Pastor
Phone Number	(843) 309-0676
E-mail Address	jblack9469@aol.com

(Section Break)

Organization Secondary Point of Contact

First Name	Fred
Last Name	Hamilton
Title	Pro Tem
Phone Number	(843) 384-8801
E-mail Address	derf2427@aol.com

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

Project Description: The aim of this project is to restore the Historic Campbell Chapel to its 1874 condition. Once restored, it will be a museum-like structure that will be open to the public for daily tours, community meetings, destination weddings, and cultural and educational events. During Bluffton's festivals, the Historic Chapel will transform into the Gullah Geechee Village and provide tourists the opportunity to experience African American history, culture, art, music, dance and cuisine.

This preservation/restoration project consist of removing/demolishing the non-historic, non-contributing 1960s fellowship hall, which is approximately 2,307 SF. We will renovate the historic 1,780 SF chapel, using as much historic fabric as possible and replicating materials when needed. We will also replicate the original 1874 bell tower. Modern restroom facilities will be constructed.

Currently, the Historic Chapel is listed on the National Registry of Historic Places and is a member of the National Parks Service's Reconstruction Network. When this project is completed, the Historic Campbell Chapel will be a prominent tourist stop on the Gullah Geechee Cultural Heritage Corridor. Located in Old Town Bluffton, the Historic Campbell Chapel is within walking distance of the Heyward House, Garvin-Garvey House and the Martin Family Park.

The Historic Campbell Chapel was built in 1853 by the St. Luke Parish of the Methodist Episcopal Church. Enslaved labor was used to build this structure. It is one of two Church structures that survived the burning of Bluffton. In 1874, nine formerly enslaved men purchased the Historic Chapel from five white trustees for the sum of \$500. This story is a valuable contribution to the National Parks Service's Reconstruction Network and Bluffton's Preservation Community.

All advertising/marketing paid for with Town of Bluffton Accommodations Tax dollars must incorporate the branding shown here: **Town of Bluffton Brand Standards. The use of the Town's logo must meet the design standards outlined at the aforementioned link and be approved by the Town. Designs may be submitted electronically using this **link**. Please allow five (5) business days for approval.**

Impact on or Benefit to Tourism: The Historic Chapel will attract a new demographic to the various festivals of Old Town Bluffton. The Historic Chapel will draw tourists who have interest in: (1) historic preservation, (2) antebellum and civil war history, (3) civil rights and the Reconstruction era history and (4) the history and culture of the African Methodist Episcopal Church. It will also provide a unique option for those seeking to have a destination wedding in the Bluffton/Hilton Head Island area.

While it is difficult to predict the future, recent Google Business Reports demonstrate and increasing interest in the Historic Chapel. In the month of March 2023: 976 viewed the Historic Chapel profile, 89 visited the website, 297 searched, 40 asked for directions and 8 made phone inquiries. These numbers were passively generated. Once operational, these numbers are expected to increase exponentially. Additionally, the Historic Chapel will attract an estimated 15 to 20 destination wedding annually.

***“Tourist”* means a person who does not reside within the corporate limits of the Town or within a Town zip code that takes a trip into the corporate limits of the Town for any purpose, except daily commuting to and from work.**

***“Travel” and “Tourism”* mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work.**

(Section Break)

Project/Event Start & End Date: 8/1/2023 - 1/31/2024

Multi-Year Project/Event? No

Permits Required, if any: Demolition and construction permits are required

Additional Comments: Campbell Chapel’s COFA was approved on June 8, 2023. Once the conditions of the COFA conditions has been addressed, we will apply for demolition and construction permits.

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

FINANCIAL INFORMATION

Project/Event Line Item Budget [Campbell Chapel Restoration Budget.pdf](#)

Most Recent Fiscal Year Balance Sheet and Profit and [Historic Chapel - Income and Balance Sheets.pdf](#)

Loss Accounting
Statement

Financial [Minutes Abstract.pdf](#)
Guarantee

Applicant must provide a copy of official minutes wherein the sponsoring organization approves the project and commits the organization to financial responsibility for carrying it out to the stage of completion.

(Section Break)

Please list all contributions made to the project/event by the sponsoring organization. This shall include both monetary and in-kind goods and/or services, as applicable.

Contribution	Campbell Chapel
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Amount/Value	\$48,000
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Contribution	Palmetto Bank
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Amount/Value	\$10,000
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(Section Break)

Have you requested, received or been awarded funding from other sources or organizations (including additional ATAX funds from other local entities) for this project/event?	Yes
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If yes, please list all sources and amounts:

Funding Source	Beaufort County
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Amount	\$140,000
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Funding Source *Field not completed.*

Amount *Field not completed.*

Funding Source *Field not completed.*

Amount *Field not completed.*

Funding Source *Field not completed.*

Amount *Field not completed.*

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

PRIOR RECIPIENT'S REPORT

If your organization has received ATAX funding from the Town of Bluffton in previous years, you must complete the below information. Only the information for the most recent round of funding is required.

If you have not received ATAX funding from the Town of Bluffton, please answer "No" and skip this section, and sign and submit your application.

Has your organization previously received ATAX funds from the Town of Bluffton? No

(Section Break)

TOWN OF BLUFFTON ACCOMMODATIONS TAX GRANT APPLICATION

All applicants will be required to come before the Accommodations Tax Advisory Committee (ATAC) and answer any and all questions when scheduled to do so.

Any organization awarded funds for advertising/marketing must incorporate the Bluffton Heart of the Lowcountry brand logo in all promotional materials and advertising.

The South Carolina Freedom of Information Act (FOIA) defines a “public body” as any organization or corporation supported in whole or in part by public funds or expending public funds. If awarded, your organization's acceptance of public funds from the Town of Bluffton may cause your organization to come within the meaning of “public body” as defined by the Freedom of Information Act. S.C. Code Ann. §30-4-10, et seq. (Supp. 2002).

Accordingly, this is to advise that by accepting public funds, your organization may be subject to the South Carolina Freedom of Information Act.

By submitting this application, the organization certifies that it has read and understands the paragraphs above. The organization additionally certifies that it does not discriminate in any manner on the basis of race, color, national origin, age, sex, disability, religion, or language and that all funds that may be received by the applicant organization from the Town of Bluffton, South Carolina will be solely used for the purposes set forth in this application and will comply with all laws and statutes, including the South Carolina Code of Laws regarding Allocations of Accommodations Tax Revenues.

By typing your name below, you are signing this application electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this application.

Signature	Jon R Black
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Signatory's Title or Position	Pastor
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Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

CAMPBELL CHAPEL COMMUNITY
DEVELOPMENT MINISTRY
P O BOX 83
BLUFFTON, SC 29910

Date:
02/01/2021
Employer ID number:
82-3632224
Person to contact:
Name: Jason Sammons
ID number: 31616
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
May 15, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053627004990

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

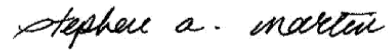
Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

A handwritten signature in black ink that reads "Stephen A. Martin". The signature is written in a cursive, slightly slanted style.

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

TOWN OF BLUFFTON

March 02, 2023

DATE ISSUED

April 30, 2024

EXPIRES

LIC-03-23-047941

LICENSE NUMBER

016154-2019

BUSINESS ID

Campbell Chapel Community Development Ministry

COMPANY NAME

Campbell Chapel Community Development Ministry

DBA NAME

**Non Profit - Other Similar Organizations (except Business, Professional,
Labor, and Political Organizations)**

BUSINESS TYPE

Non-Profit Ministry

DESCRIPTION/CONDITIONS

25 Boundary ST

Bluffton SC 29910

BUSINESS LOCATION

PO Box 83

Bluffton SC 29910

MAILING LOCATION

ALL BUSINESSES LOCATED IN THE TOWN OF BLUFFTON MUST POST THE BUSINESS LICENSE IN A VISIBLE LOCATION WITHIN THE BUSINESS LOCATION AS REFERENCED ABOVE AND IS VALID FOR THIS LOCATION ONLY. ALL BUSINESSES LOCATED OUTSIDE THE TOWN OF BLUFFTON MUST KEEP A CURRENT COPY WHILE CONDUCTING BUSINESS INSIDE THE TOWN OF BLUFFTON. CHANGE IN LOCATION OR OWNERSHIP REQUIRES A NEW LICENSE. IF THE BUSINESS IS CLOSED, CONTACT OUR OFFICE AT 843-706-4501 TO UPDATE ACCOUNT.

Section 6-21 Purpose and Duration of Business License

The business license levied by this ordinance is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. Each license shall be issued for one (1) calendar year ending December 31. The provisions of this ordinance and the rates herein shall remain in effect from year to year as amended by Town Council.

Renewal Process

Renewal notices are mailed in January of each year to all active businesses.

Section 6-22-A License Tax

The required license tax shall be paid for each business subject hereto according to the applicable rate classification on or before the thirtieth (30th) day of April in each year.

Campbell Chapel Community Development Ministry
PO Box 83
Bluffton SC 29910

Construction within the Town of Bluffton
shall only occur during the hours of
7:00am - 7:00pm Monday thru Saturday
and 12:00pm - 7:00pm on Sunday.

FUTURE RESTORATION or REHABILITATION ITEM	ITEM TOTALS	PHASE I SELECTIVE REMOVALS (INT. & EXT.)	PHASE II STRUCTUCTURAL REPAIRS	PHASE III EXTERIOR RESTORATION	PHASE IV INTERIOR ROUGH- IN (FRAMING & MEP)	PHASE V INTERIOR FINISHES	TOTALS
01000 GENERAL CONDITIONS							
Project Management	\$ 108,000.00	\$ 13,273.20	\$ 5,065.20	\$ 44,139.60	\$ 17,085.60	\$ 28,436.40	\$ 108,000.00
Storage container(s)	\$ 5,400.00	\$ 663.66	\$ 253.26	\$ 2,206.98	\$ 854.28	\$ 1,421.82	\$ 5,400.00
Chemical toilets	\$ 1,350.00	\$ 165.92	\$ 63.32	\$ 551.75	\$ 213.57	\$ 355.46	\$ 1,350.00
Waste Desposal Fee	\$ 9,000.00	\$ 6,120.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 9,000.00
Jobsite truck/fuel	\$ 5,400.00	\$ 663.66	\$ 253.26	\$ 2,206.98	\$ 854.28	\$ 1,421.82	\$ 5,400.00
Man Lift Rental	\$ 16,875.00	\$ 4,218.75	\$ -	\$ 12,656.25			\$ 16,875.00
Small tools & supplies	\$ 5,625.00	\$ 691.31	\$ 263.81	\$ 2,298.94	\$ 889.88	\$ 1,481.06	\$ 5,625.00
Mobilization/Temporary Protection	\$ 8,012.50	\$ 984.74	\$ 375.79	\$ 3,274.71	\$ 1,267.58	\$ 2,109.69	\$ 8,012.50
Permits/Licenses	\$ 5,625.00		\$ 5,625.00				\$ 5,625.00
Scaffolding Erection/Dismantling	\$ 25,620.00	\$ 3,148.70	\$ 1,201.58	\$ 10,470.89	\$ 4,053.08	\$ 6,745.75	\$ 25,620.00
Housing	\$ 20,250.00	\$ 2,488.73	\$ 949.73	\$ 8,276.18	\$ 3,203.55	\$ 5,331.83	\$ 20,250.00
02000 SITEWORK & SELECTIVE REMOVALS							
Addition Removals	\$ 84,375.00	\$ 84,375.00					\$ 84,375.00
Interior Removals	\$ 22,487.50	\$ 22,487.50					\$ 22,487.50
Exterior Removals	\$ 12,087.50	\$ 12,087.50					\$ 12,087.50
Front Porch Slab Removal	\$ 8,745.00	\$ 8,745.00					\$ 8,745.00
Chimney Removal (in attic)	\$ 912.50	\$ 912.50					\$ 912.50
Landscaping & Hardscaping	\$ 56,250.00					\$ 56,250.00	\$ 56,250.00
03000 CONCRETE/FOUNDATIONS							
Concrete Step Repair	\$ 1,922.50			\$ 1,922.50			\$ 1,922.50
Foundation Repair	\$ 19,700.00		\$ 19,700.00				\$ 19,700.00
Foundation Repointing	\$ 4,242.50		\$ 4,242.50				\$ 4,242.50
05000 METALS							
Misc. Metals	\$ 22,500.00			\$ 22,500.00			\$ 22,500.00
06000 CARPENTRY							
Framing Repairs	\$ 32,050.00		\$ 25,640.00		\$ 6,410.00		\$ 32,050.00
Exterior Carpentry	\$ 32,050.00			\$ 32,050.00			\$ 32,050.00
Interior Carpentry	\$ 69,725.00				\$ 6,972.50	\$ 62,752.50	\$ 69,725.00
Bell Tower	\$ 18,837.50			\$ 18,837.50			\$ 18,837.50

Siding Repairs	\$ 11,132.50			\$ 11,132.50			\$ 11,132.50
Front Porch Repairs	\$ 43,300.00			\$ 43,300.00			\$ 43,300.00
Flooring Repairs (sanctuary in-kind)	\$ 26,450.00					\$ 26,450.00	\$ 26,450.00
Flooring Repairs (bell tower)	\$ 1,322.50		\$ 1,322.50				\$ 1,322.50
07000 THERMAL & MOISTURE PROTECTION							
Roof Replacement (metal)	\$ 119,700.00			\$ 119,700.00			\$ 119,700.00
Flashing	\$ 6,612.50			\$ 6,612.50			\$ 6,612.50
08000 DOORS & WINDOWS							
Window Replacement	\$ 160,710.00			\$ 160,710.00			\$ 160,710.00
Exterior Door Repairs	\$ 14,685.00			\$ 14,685.00			\$ 14,685.00
New Doors (Interior & Exterior)	\$ 14,685.00			\$ 7,342.50		\$ 7,342.50	\$ 14,685.00
09000 FINISHES							
Exterior Paint	\$ 47,225.00			\$ 47,225.00			\$ 47,225.00
Interior Paint	\$ 44,412.50					\$ 44,412.50	\$ 44,412.50
Floor Refinishing	\$ 28,125.00					\$ 28,125.00	\$ 28,125.00
13000 SPECIAL CONSTRUCTION							
ADA Access	\$ 33,750.00				\$ 16,875.00	\$ 16,875.00	\$ 33,750.00
15400 PLUMBING							
Plumbing & Restrooms (removals)	\$ 11,250.00	\$ 11,250.00					\$ 11,250.00
15700 MECHANICAL							
Mechanical	\$ 112,500.00				\$ 78,750.00	\$ 33,750.00	\$ 112,500.00
16000 ELECTRICAL							
Electrical (rehabilitation)	\$ 112,500.00				\$ 78,750.00	\$ 33,750.00	\$ 112,500.00
Light Fixtures	\$ 22,500.00				\$ 11,250.00	\$ 11,250.00	\$ 22,500.00
PROJECT SUBTOTALS	\$ 1,407,902.50	\$ 172,276.16	\$ 65,675.94	\$ 572,819.77	\$ 228,149.32	\$ 368,981.32	\$ 1,407,902.50
Contingency (10%)	\$ 140,790.25	\$ 17,227.62	\$ 6,567.59	\$ 57,281.98	\$ 22,814.93	\$ 36,898.13	\$ 140,790.25
PROJECT TOTAL	\$ 1,548,692.75	\$ 189,503.77	\$ 72,243.53	\$ 630,101.75	\$ 250,964.25	\$ 405,879.45	\$ 1,548,692.75
FUTURE RESTORATION or REHABILITATION ITEM	ITEM TOTALS	PHASE I SELECTIVE REMOVALS (INT. & EXT.)	PHASE II STRUCTUCTURAL REPAIRS	PHASE III EXTERIOR RESTORATION	PHASE IV INTERIOR ROUGH- IN (FRAMING & MEP)	PHASE V INTERIOR FINISHES	TOTALS

Campbel Chapel Historic Chapel

Income Statement

Dec. 31, 2022 and Dec 31, 2021]

Revenue	2022	2021
Grants		\$ 7,500.00
Corporate Contributions		
Individual Contributions	\$ 1,000.00	
Dividends and Interest	\$ 594.82	\$ 100.92
Other revenue		
Total Revenues	\$ 1,594.82	\$ 7,600.92

Expenses		
Program Expense	\$ 20,739.10	\$ 41,935.00
Investment Fees	\$ 0.27	
Administrative Fees	\$ 930.85	\$ 1,635.53
Other		
Total Expenses	\$ 21,670.22	\$ 43,570.53

Net Income	\$ (20,075.40)	\$ (35,969.61)
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Historic Campbell Chapel

Balance Sheet

Date: Jan. 31, 2023

Assets		2022	2021
Current Assets			
Cash	\$	9,670.01	\$ 23,260.68
Accounts receivable			
Inventory			
Prepaid expenses			
Short-term investments			
Total current assets	\$	9,670.01	\$ 23,260.68
Fixed (Long-Term) Assets			
Long-term investments	\$	84,742.34	\$ 91,227.07
Property, plant, and equipment (Less accumulated depreciation)	\$	750,000.00	\$ 750,000.00
Intangible assets			
Total fixed assets	\$	834,742.34	\$ 841,227.07
Other Assets			
Deferred income tax			
Other			
Total Other Assets	\$	-	\$ -
Total Assets		\$ 844,412.35	\$ 864,487.75
Liabilities and Owner's Equity			
Current Liabilities			
Accounts payable	\$	-	
Short-term loans			
Income taxes payable			
Accrued salaries and wages			
Unearned revenue			
Current portion of long-term debt			
Total current liabilities	\$	-	\$ -
Long-Term Liabilities			
Long-term debt	\$	-	
Deferred income tax			
Other			
Total long-term liabilities	\$	-	\$ -
Total Liabilities and Owner's Equity		\$ -	\$ -



Campbell Chapel

African Methodist Episcopal Church

25 Boundary Street

P. O. Box 83

Bluffton, SC 29910

The Reverend Doctor Jon R. Black
Pastor



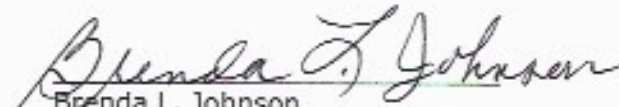
June 8, 2023

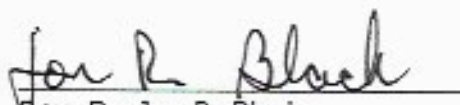
To Whom It May Concern:

The following was abstracted from the May 23, 2023 minutes of the Historic Campbell Chapel Steering Committee:

Ron Newsome (Fundraising Chair) discussed applying to the Town of Bluffton for an ATAX Grant in the amount of \$200,000.00. This grant would require a 50/50 match from the congregation. The funds from the Pledge Rally can be used to match this grant. The current goal for the Pledge Rally is \$200,000.

A motion was made by Lucille Kannick and a second by Ahmad Ward to apply for the Town of Bluffton's ATAX Grant. The motion was unanimously approved by the members of the board.


Brenda L. Johnson
Church Secretary


Rev. Dr. Jon R. Black
Pastor