

TOWN COUNCIL



STAFF REPORT

Human Resources Department

MEETING DATE:	June 13, 2023
PROJECT:	May 2023 Activity Report
PROJECT MANAGER:	Anni Evans, Director of Human Resources

Human Resources Summary:

New Hires: 7

Kate Cooler

Department: Police

Title: Victims Advocate / Social Worker

Start Date: May 4, 2023

Pamela O'Keefe Racanello

Department: Police

Title: Community Services Assistant

Start Date: May 18, 2023

Marcia Hunter

Department: Executive

Title: Town Clerk

Start Date: May 18, 2023

David Glover

Department: Public Services

Title: Public Works Worker II

Start Date: May 18, 2023

Doug Mullinex

Department: Police

Title: Advance SRO Class 3

Start Date: May 17, 2023

Jarvis Brown

Department: Police

Title: Advance SRO Class 3

Start Date: May 17, 2023

Denise Hendrickson

Department: Police

Title: Advance SRO Class 3

Start Date: May 17, 2023

Exits: 1

Frank Cavaluzzi
Department: Police
Title: Police Officer
Exit Date: May 15, 2023

Promotions: 4

Angela Serrano
Department: Police
Title: Police Corporal
Date: May 4, 2023

Sarah Schaefer
Department: Police
Title: Police Corporal
Date: May 4, 2023

Oscar Frazier
Department: Police
Title: Police Corporal
Date: May 4, 2023

Craig Karafa
Department: Police
Title: Police Lieutenant / Emergency Manager
Date: May 18, 2023

Transfers: 1

Angela Douglas
Department: Executive/IT
Title: IT Support/DEI Coordinator
Date: May 18, 2023

Jobs posted:

Police Officer I & II
SRO – Class 3
Crossing Guard
Building Inspector I
Intern: Video/Events Coordinator PT
Human Resources Generalist

- Birthday/Anniversary Celebration – 5/18/23 – Rolling Cow Creamery Food Truck
- Recruitment advertising with:
 - Marine Base
 - TCL, SCAD, USCB
- Ongoing Executime implementation meetings
- Preparing for Interns
- Preparing PTO Donation Policy
- HR Generalist Interviews

Candidate demographics:



Employee demographics:

