



Road Maintenance Request Policy

Background

Over the last several years, informal requests have been requested, and at times accommodated, from individuals requesting road maintenance. These requests were historically directed to the Town's road contractor while the contractor was in the field performing work. These informal requests created several issues throughout the Town including the diversion of resources for planned road maintenance (road base, sealing) and a disconnection with the Town's administration and oversight of planned and budgeted road needs.

Policy

- Process
 - The Road Contractor and Town Manager will meet in the late summer/early fall to evaluate the needs and areas of concern identified by the road contractor.
 - A budget with priorities outlined for the year will be developed and presented to the Trustees.
- Policy
 - Any special request made to the Town or the Town's road contractor for additional or modified work will be submitted in writing to the Town Manager for review and consideration.
 - Consideration of any request will be reviewed by the Road Contractor in cooperation with the Town Manager. Road standards and best practices will be applied.
 - Requests will be given greater weight when made by a home or property owner that is proximate to the area of the requested maintenance.