



Agenda Item Summary Report

Meeting Date:
November 10, 2025

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator

Item Title: RESOLUTION 07-2026 | A Resolution of the Mayor and Town Council of the Town of Bladensburg, Maryland, establishing and approving the schedule of fees and fines for various municipal services and violations.

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Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:
Resolution 07-2026

Recommended Action:

Staff recommends the approval of Resolution 07-2026, which approves and sets amounts for certain fines and fees as noted in Ordinances 07-2026 A and 07-2026 B

Purpose & Summary: Resolution 07-2026 seeks to add specific fees and fines that were established by Ordinance on October 20, 2025. The Town Attorney has noted that fees and fines are set by resolution with an ordinance establishing the type of fee and fine into law. This resolution sets forth the following actions:

Administrative Fees

- Returned Check Fee: **\$50.00** (increased from \$35.00)
- Flagging Fee: **\$60.00**

Late Fees and Violations

- Parking Tickets: If the Town does not receive payment **on or before the due date**, the fine shall **double**.

Collection and Enforcement Fees

- Debt Collection Fee: **35%** of the total amount collected, or a fee as permitted by State law for collection services. This is for any Town Debt.
- Boot/Immobilization Fee: **\$100.00** per vehicle immobilized due to outstanding violations.

If you have any questions regarding this matter, the Town Administrator is available to answer them.

Budgeted Item: Yes [] No [X]
Budgeted Amount:\$
One-Time Cost: NA
Ongoing Cost:

Continued Date:

Council Priority: Yes [] No []

Approved Date: