



# Agenda Item Summary Report

**Meeting Date:**  
March 9, 2026

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator

**Item Title: ACTION ITEM: Approval of an Agreement with MNCPPC for Bostwick House funding for \$25,000 and authority for the Town Administrator to Execute the Contract**

## Council Summary MNCPPC Non-Capital Grant – Bostwick House Stables Activation

Work Session Item [X ]  
Council Meeting Item [X]

**Documentation Attached:**  
2025-006 NCGP Contract  
Approval Letter NCGP 2025-006

### Recommended Action:

Approve the MNCPPC Grant Agreement in the amount of \$25,000 and authorize the Town Administrator to execute the agreement on behalf of the Town.  
Staff recommends approval of this item. The Town Administrator and representatives of the Amen Memorial Trust will be available at the Council meeting to answer any questions.

**Summary:** The **Town of Bladensburg** has been awarded a \$25,000 non-capital program grant from the **Maryland-National Capital Park and Planning Commission (MNCPPC)** to support planning and activation efforts at the historic **Bostwick House**.

This grant funding is designated specifically for non-capital purposes and will support consulting services related to the planning and conceptual development of the Bostwick House stables/barn area. The objective is to advance activation planning for the site and build upon prior discussions regarding rehabilitation and adaptive use of the property.

In January 13, 2026, staff presented a memorandum outlining the proposed scope of work to the MNCPPC Historic Preservation Committee. The Committee reviewed the proposal on January 23, 2026, approved the concept, and awarded \$25,000 in funding to the Town.

The grant funds will be used to retain professional consulting services to:

- Develop additional architectural renderings of the stables/barn area
- Refine conceptual plans previously discussed by staff and the Amen Memorial Trust
- Provide planning-level documentation to support future activation and phased improvements
- Strengthen the Town’s long-term strategy for preservation and adaptive use of the site

This effort aligns with previous Council discussions regarding the rehabilitation and strategic use of the Boswick House property as a community and heritage asset. The work funded through this grant will help position the Town for future capital funding opportunities and phased implementation.

The attached agreement authorizes execution of the grant contract in the amount of \$25,000 and delegates authority to the Town Administrator to sign the agreement on behalf of the Town.

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### Fiscal Impact

- Grant Award: \$25,000
- Funding Type: Non-capital program grant
- Use: Consulting services and planning-level documentation
- No required capital expenditure at this stage

<b>Budgeted Item:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <b>Budgeted Amount:</b> <b>One-Time Cost:</b> TBD <b>Ongoing Cost:</b> NA	<b>Continued Date:</b>
<b>Council Priority:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Approved Date:</b>