



## Agenda Item Summary Report

**Meeting Date:**  
March 9, 2026

**Submitted by:**  
Takisha D James, Mayor  
Michelle Bailey Hedgepeth, Town Administrator

**Item Title: ACTION ITEM |** Memorandum of Understanding with the Prince George's Gateway Development Authority (PGGDA) Bostwick House Activation and Improvements

This proposed MOU allows the Town to access project funding from the PGGDA

**Work Session Item [X]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
Draft MOU

### Recommended Action:

1. **Authorize the Mayor and/or the Town Administrator** to finalize and execute the Memorandum of Understanding with the Prince George's Gateway Development Authority, in a form approved by the Town Attorney.
2. Approve the Town's participation in the **Bostwick House Activation and Improvements project** under the PGGDA grant initiative.

### Council Summary:

Staff is requesting Council approval for the Mayor and/or the Town Administrator to execute a **Memorandum of Understanding (MOU)** with the Prince George's Gateway Development Authority (PGGDA) to support activation and site improvements at Bostwick House.

**Background |** The PGGDA is a regional collaborative composed of municipalities within the Prince George's County **Gateway Arts and Port Towns area**, including:

- Bladensburg
- Colmar Manor
- Cottage City
- Brentwood
- North Brentwood
- Mount Rainier

The organization was established through legislative efforts led by Malcolm Augustine to promote **economic development, arts initiatives, and strategic investment** in the Gateway communities.

PGGDA recently received funding from the Maryland Department of Housing and Community Development (DHCD) to support projects within these municipalities. As a member jurisdiction, Bladensburg is eligible to participate in this funding initiative.

### Proposed Project

Through this MOU, the Town proposes a project focused on **activation and site improvements at Bostwick House**, a historic property owned by the Town. The initiative is intended to support the continued preservation, visibility, and public use of the site.

The proposed grant funding is estimated to be **between \$75,000 and \$100,000** and may support activities such as:

- Activation programming and events
- Site improvements and visitor enhancements
- Planning and design elements to support public use of the property
- Other improvements that support long-term redevelopment and activation of the site

Mayor Takisha James has been working with PGGDA representatives over the past several months to identify opportunities to support the Bostwick House project through this initiative.

### **Purpose of the MOU**

The Memorandum of Understanding outlines the **framework for the Town to develop and implement the proposed project** in coordination with PGGDA. The draft agreement provides guidance on the anticipated project scope, funding parameters, and partnership structure.

The attached draft MOU is being provided to Council for review and awareness. The final agreement will be reviewed and approved by the Town Attorney prior to execution.

### **Action Requested**

Staff is requesting that the Mayor and Council:

3. **Authorize the Mayor and/or the Town Administrator** to finalize and execute the Memorandum of Understanding with the Prince George’s Gateway Development Authority, in a form approved by the Town Attorney.
4. Approve the Town’s participation in the **Bostwick House Activation and Improvements project** under the PGGDA grant initiative.

This project aligns with the Town’s ongoing efforts to **preserve and activate Bostwick House as a historic and cultural asset**, while leveraging external funding to support improvements and programming.

The Mayor and Town Administrator are available to answer any questions.

<b>Budgeted Item:</b> Yes [ X ] No [ ] <b>Budgeted Amount:</b> \$ NA <b>One-Time Cost:</b> NA <b>Ongoing Cost:</b> Monthly Cost	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>