

**TOWN OF BLADENSBURG**

**REQUEST FOR BIDS**

**CDBG PY 50 - TOWN OF BLADENSBURG**

**CDBG PY 50 SIDEWALK PROJECTS**



Issued by:

**TOWN OF BLADENSBURG**  
**4229 Edmonston Road**  
**Bladensburg, Maryland 20710**

**Tel: 301-927-7048**

**RFP-10- 2025**

**Issue Date: March 19, 2025**  
**Proposal Due Date: May 2, 2025, at 3:00 p.m.**

## Amended Advertisement

### TOWN OF BLADENSBURG

**RFB 10-2025 Request for Bids (RFB)**

**CDBG PY 50 | Town of Bladensburg**

**Sidewalk Projects**

**ISSUE DATE: MARCH 19, 2025**

**DUE DATE AND TIME: May 2, 2025 @ 3:00 PM**

The Town of Bladensburg requests sealed bid proposals from qualified firms to provide Roadways and Sidewalks, as more fully described in these Request for Bids (“RFB”) documents.

Two (2) Electronic copies of the bid proposal must be submitted on the specified forms, in full compliance with the requirements specified in the Bid Documents, sent by email no later than May 2, 2025, at 3:00 p.m. EST.

Any questions about the RFB or the project services must be submitted to the Project Manager no later than April 25, 2025, at 5:00 p.m. EST.

There will be a **mandatory Pre-Bid Meeting** on **April 25th at 10:00 AM**. To register, please contact **Clerk@bladensburgmd.gov**.

Copies of the RFB Documents may be downloaded from the Town’s website at <https://bladensburgmd.gov>. Requests for printed copies should be directed to the Town of Bladensburg, 4229 Edmonston Road, Bladensburg, Maryland 20710, Monday through Friday, 8:00 a.m. to 5:00 p.m. (telephone 301-927-7048).

The Town of Bladensburg is an Equal Opportunity Employer. Unlawful discrimination based on race, religion, sex, age, ethnicity, ancestry or national origin, physical or mental disability, color, marital status, sexual orientation, gender identity, genetic information, political affiliation or other unlawful basis is expressly prohibited.

The Town reserves the right to reject any and all bids based on the Town's best interest. The Project Manager for this contract is Purnell Hall, telephone 301-927-7048; e-mail: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

## **TOWN OF BLADENSBURG**

### **REQUEST FOR BIDS | CDBG PY 50 Sidewalks**

RFB 10-2025

## **SECTION 1: SCOPE OF WORK AND TOWN BACKGROUND**

### **1. Scope of Work**

The Town of Bladensburg seeks a qualified individual or firm to complete sidewalks and curb and gutters for certain locations:

1. Taussig Road

**Attachment A** includes a copy of the project's engineering plans.

Please note that CDBG funds are being used for this project and bidders must comply with federal grant requirements, including wage and EEOC requirements. Vendors must attend the pre-construction conference with Prince George's County and Town staff.

### **2. Background and Resources – Town of Bladensburg**

The Town of Bladensburg is located along the Anacostia River in Prince George's County, Maryland, north and east of Washington, DC. Its roots reach as far back as the 1720s. The town has witnessed and played a major role in much of the history of colonial times and the United States. Population 2020 US Census – 9,657

#### **Mission:**

The Town of Bladensburg is a vibrant and exciting destination that offers superior services and opportunities to all community stakeholders in a clean and safe environment, promoting redevelopment, investment, and diversity.

#### **Vision:**

Bladensburg is an ethical and responsive government that provides high-quality customer service and is committed to creating a culturally and economically viable community.

**Core values:**

Bladensburg CARES exemplifies the values we hold in the delivery of excellent public service to residents, property owners, and stakeholders of the Town.

- **Collaboration:** We value effective partnerships.
- **Accountability:** We recognize our individual and collective roles and responsibility for service and program delivery.
- **Responsiveness:** We value prompt customer service.
- **Ethics and Efficiency:** We are ethical and efficient in our operations.
- **Service Excellence to the Community:** We value efficient, high-quality service in everything we do.

**SECTION 2: RFB AND BID SUBMITTAL PROCESS****1. RFB Issuance****2. Proposal Submittal Requirements**

All interested parties shall submit proposals by the submittal deadline. Responses must include the following:

1. **Cover Letter/Memo:** Briefly introduce your company and express interest in the project.
2. **Cost Estimate:** A detailed breakdown of labor, materials, and other relevant expenses (Engineer Bid Sheet).
3. **List of References:** From at least three similar projects.

**2.3 RFB Addenda (if any)**

If the Town must amend the RFB, either in response to submitted bidder questions (see section 3.1 above) or to clarify provisions in the RFB, any addenda issued will be posted on the Town's website. It is the bidder's responsibility to check whether any addenda have been issued and to comply with any provisions or changes contained in the addenda. Bidders will be asked to acknowledge receipt of any addenda on their bid submittal form.

**2.4 Bid Submittal Requirements**

Bidders may bid only on the entire contract. To be considered complete, all bid submittals must include the specified number of copies of the various forms in the Bid Documents, listed as follows:

Form	Quantity
Electronic Bid Proposal Packet	2
Information Regarding the Bidder Form	2
Affidavits	2
Non-Collusion Affidavit	2
Affidavit Concerning Non-Conviction, Non-Suspension, and False Pretenses	2

Bid proposals should be sent electronically and titled “CDBG PY 50 Sidewalks” and delivered to: [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov)

No later than **May 2, 2025, at 3:00 p.m. EST**. Late submittals will not be accepted.

The submittal shall include the specified documents, organized in the following manner to facilitate review:

- Bid Proposal Submittal Packet and supplemental documents (Bid Form with a detailed Cost Estimate, and the Bid Proposal Form)
- Information Regarding the Bidder (if submitted in a separate document, it should be clearly numbered)
- Affidavits

There will be a **mandatory Pre-Bid Meeting** on **April 25th at 10:00 AM**. To register, please contact **Clerk@bladensburgmd.gov**.

### **SECTION 3: BID EVALUATION**

#### **3.1 Evaluation Criteria**

The Town will evaluate the responses received from each bidder. Prior to the selection of the apparent successful bidder, bidders shall be available to meet with the Town to discuss their responses to the RFB, inclusion of required criteria, and other items deemed appropriate by the Town. If an award is made as a result of this RFB, it shall be awarded to the bidder whose proposal is most advantageous to the Town. In determining which proposal is best, the Town will consider the bid price and the experience, qualifications, references, responsibility, and currently available facilities of the Bidder to perform the work.

1. **Experience and Qualifications:** Relevant experience in similar projects.
2. **Cost Competitiveness:** The reasonableness of the cost estimate.
3. **References:** Past client references and project success stories.

### **3.2 Right to Cancel**

The Town reserves the right to change any aspect of, terminate, or delay this RFB process, and/or the program outlined within it at any time, and notice shall be given in a timely manner thereafter. The Town reserves the right to reject any or all proposals and to exercise its sole discretion to best serve the interests of the Town.

### **3.3 Other Provisions**

- Responses to this RFB will become the property of the Town and will form the basis of negotiations of an agreement between the Town and the apparent selected bidder.
- The Town is not liable for any costs incurred by any bidder(s) for the preparation and delivery of the RFB responses.
- The Town reserves the right, at its sole discretion, to waive minor administrative irregularities contained in any proposal.
- The Town reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be submitted initially with the bidder's most favorable terms.
- Bidder may withdraw a proposal at any time up to the RFB closing date and time with a signed written request.
- **A bid bond is not required.**
- **A performance bond is not required.**
- **A payment bond is not required.**

## **4. Contract Award**

Following a staff recommendation, the Mayor and Council of the Town of Bladensburg will make a contract award at the earliest possible date after the date set for receipt of proposals. It is anticipated that the contract will be awarded on a lump sum basis, in the best interest of the Town.

The successful bidder shall be required to execute a contract in a form satisfactory to the Town, within 10 days of the award of the contract. The Town reserves the right to cancel the award of the contract at any time prior to execution of the contract without liability.

If the successful bidder fails to execute the contract, the award may be annulled, and the contract may be awarded to the second-lowest responsible bidder.

## TO BE SUBMITTED WITH BID

### BID SHEET

**Project:** Bladensburg | CDBG PY 50 Sidewalks Projects

**Bid Due Date:** May 2, 2025

**Contact Person:** Purnell Hall, [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)

**Submission Instructions:** Please submit bids via email to [phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov) and [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov) by **May 2, 2025, at 3:00 p.m. EST.**

### BIDDER INFORMATION

Company Name:	
Contact Name:	
Address:	
Phone Number:	
Email Address:	
Alternate Contact:	

1. **Prevailing Wages Compliance** | Confirm compliance with prevailing wages based on Prince George's County Wage Determination: ☐ **Yes** ☐ **No**
2. **Pre-Construction Conference Compliance Forms for CDBG Projects** | Confirm that firm will complete the required forms and attend online conference call: ☐ **Yes** ☐ **No**

**CATEGORY 1: PRELIMINARY**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>
1001	Portable Toilet, Per Month	EA	1
1002	Maintenance of Traffic	LS	1
1003	Temporary Traffic Signs (High Performance Wide Angle Retroreflective Sheeting)	SF	100
1004	Type III Barricade for Maintenance of Traffic	EA	4
1005	Cones for Maintenance of Traffic	EA	50

**CATEGORY 2: GRADING**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>
2001	Class 1-A Excavation	CY	16
2002	Saw Cuts	LF	780
2003	Removal of Curb and Gutter	LF	780
2004	Removal of Existing Sidewalk	CY	54

**CATEGORY 3: PAVING**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>
3001	Superpave Asphalt Mix 9.5mm for Surface, PG 64-22	TON	5
3002	4 Inch Graded Aggregate Base Course	SY	47





- Bidders must comply with federal grant requirements, including wage and EEOC requirements. Must attend pre-construction conference with Prince George's County.
- All work must comply with applicable regulations and industry standards.

## **TOTAL BID AMOUNT**

- Total Bid Cost: \$\_\_\_\_\_

## **BIDDER CERTIFICATION**

By signing below, the bidder certifies that they have reviewed the project requirements, visited the project site (if applicable), and agree to perform all work as specified in this RFP.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE SUBMITTED WITH BID**

**TOWN OF BLADENSBURG**

## Bid Proposal Form

TOWN OF BLADENSBURG  
4229 Edmonston Road  
Bladensburg, MD 20710

BID DUE: May 2, 2025  
TIME: 3:00 p.m. EST

\_\_\_\_\_  
(Name of Bidder)

hereby submits the following proposal for \_\_\_\_\_. Having carefully examined the Request for Proposals, related documentation, the proposed Consultant Agreement and Addenda Numbered \_\_\_\_\_ (indicate numbers or N/A if none issued), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents.  
Provide unit pricing for specific tasks.

### **SPECIAL TERMS AND CONDITIONS**

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. In addition to completing this Bid Proposal Form with bid price, Bidder should provide an estimate of budget and resources required.
- C. It is understood that the proposal price will be firm for a period of 90 calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the Bidder shall execute a contract for the above stated compensation.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Individual Authorized to Bind Bidder

### **TO BE SUBMITTED WITH PROPOSAL**

#### **Non-Collusion Affidavit**

\_\_\_\_\_, being duly sworn on oath, deposes and says:  
That he/she is the \_\_\_\_\_

(Owner, Partner, Title if on behalf of a Corporation)

of \_\_\_\_\_,

(Name of Business, Corporation or Partnership)

the party submitting the Proposal; that no officer of the said Corporation has nor has any person, firm or corporation acting on its behalf; agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the Proposal being submitted herewith; and that the said Corporation has not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the Proposal Price of the Proposer herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the Proposal is submitted; that in making this Affidavit, the affiant represents that she has personal knowledge of the matters and facts herein stated. The Affiant hereby declares and affirms under the penalties of perjury that the foregoing is true to the best of her knowledge and information.

To be signed by a duly authorized Officer.

\_\_\_\_\_(SEAL)

Name

Title \_\_\_\_\_

Date: \_\_\_\_\_

## **TO BE SUBMITTED WITH PROPOSAL**

### **AFFIDAVIT WITH RESPECT TO NON-CONVICTION, NON-SUSPENSION AND FALSE PRETENSES**

I hereby affirm that:

1. I am the \_\_\_\_\_ (Title) and duly authorized representative of \_\_\_\_\_ (Name of Business Entity) whose address is

\_\_\_\_\_ and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

2. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted, or in an official investigation or other proceeding admitted in writing or under oath, acts or omissions which constitute bribery, attempted bribery or conspiracy to bribe under the provisions of Criminal Law Article of the Annotated Code of Maryland or under the laws of any state or the federal government (conduct prior to July 1, 1977 is not required to be reported); and

3. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been convicted under a State or federal law or statute of any offense enumerated in §16-203 of the State Finance and Procurement Article; and

4. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees directly involved in obtaining contracts with the State, or any county, bi-county or multi-county agency or subdivision of the State have been found civilly liable under a State or federal antitrust statute as provided in §16-203 of the State Finance and Procurement Article.

5. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, any of its officers, directors, or partners or any of its employees who will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction have been debarred or suspended under this subtitle.

6. Except as described in Paragraph 7 below, neither I nor the Business Entity nor, to the best of my knowledge, information and belief, any officer, director, partner, member or associate thereof; nor any of its employees directly involved in obtaining contracts with the Town, has been convicted of false pretenses, attempted false pretenses or conspiracy to commit false pretenses under the laws of any state or federal government, based upon acts committed after July 1, 1981.

7. State "none" below or, as appropriate, list any suspension, debarment, conviction, plea or admission described in Paragraph 2 - 6 above, with the circumstances, date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I acknowledge that this affidavit is to be furnished, where appropriate, to the Town of Bladensburg under Section 16-311 of the State of Maryland Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that, if the representations set forth in this affidavit are not true and correct, the Town of Bladensburg may terminate any contract awarded and take any other appropriate actions. I further acknowledge that I am executing this affidavit in compliance with Section 16-309 of the State Finance and Procurement Article of the Annotated Code of Maryland, which ordains that any person convicted of bribery (upon acts committed after July 1, 1977) in furtherance of obtaining a contract from the State or any subdivision of the State of Maryland shall be disqualified from entering into a contract with the Town.

I further affirm that the business entity is properly registered to do business in the State of Maryland, or is not required to be registered.

I do solemnly declare and affirm under the penalties of perjury that the contents of the affidavit are true and correct.

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Date

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Signature

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Printed Name

## **TO BE SUBMITTED WITH BID**

### **TOWN OF BLADENSBURG**

NOTE: The information requested on this form may be submitted in a separate document as long as all requested information is provided and numbered according to this form.

1. Name of Bidder:  
(Individual/Firm/Corporation)

Business Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: (     ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

2.     Is the business incorporated? \_\_\_\_\_ Yes     \_\_\_\_\_ No

Non-Corporation Business

3.     If response to item #2 above is No, list the name and business and residence address of each individual having a 10% or greater financial interest in the business.

Name	Business Address	Residence Address
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Corporate Business Entities - Please answer items 4 and 5

4.     List the names of all officers of the corporation, their business and residence addresses and the date on which they assumed their respective offices.

Name	Office	Residence and	Date
Business Address		Assumed	Office

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5.     List the names of all members of the current Board of Directors, and their business and residence addresses.

Name	Business Address	Residence Address
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_____	_____	_____
_____	_____	_____
_____	_____	_____

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6. Please provide the following information concerning work that you have done within the last 5 years which is similar to the Bid work.

FOR WHOM PERFORMED	CONTRACT AMOUNT	DATE COMPLETED	CONTACT'S NAME/ TELEPHONE NUMBER
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. Bidders will answer the following questions: (The word “you” refers to any individual, partnership, partner and/or corporation and its officers.)

a) Have you ever failed to complete any work awarded to you? \_\_\_\_\_

b) If yes, state where and why: \_\_\_\_\_

c) Have you ever been affiliated with some other organization that failed to complete a contract? \_\_\_\_\_

d) If yes, state name of individual and reason therefor. \_\_\_\_\_

e) \_\_\_\_\_

f) With what other businesses are you affiliated? \_\_\_\_\_

g) Please provide at least 3 references, including any Maryland governmental units or agencies for which you have worked on a similar project. Include the name and telephone number of your contact with each.

_____
_____
_____

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e. Identify all sub-successful bidders, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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Name of Bidder

By: \_\_\_\_\_

Printed Name:

Title: \_\_\_\_\_