



# **TOWN OF BLADENSBURG WORK SESSION | MAY 12, 2025**

May 12, 2025 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

## **MINUTES**

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Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

### **1. Call to Order**

Mayor James called the meeting to order at 5:30 pm.

### **2. Approval of Agenda**

Mayor James called for a motion to approve the agenda and proceed with the specified item.

Council Member Dixon made the motion, which was seconded by Council Member McBryde. The motion was approved unanimously, with a vote of 5-0.

### **3. Approval of Minutes**

#### **A. Town Council Work Session Minutes | April 14, 2025**

Mayor James called for a motion to approve the minutes of the April 14th Work Session.

Council Member Dixon made the motion, which was seconded by Council Member McBryde.

The motion passed unanimously with a 5-0 vote

#### **B. Special Town Council Work Session Minutes | April 29, 2025**

Mayor James called for a motion to approve the minutes of the April 29th Special Work

Session. Council Member Brown made the motion, which was seconded by Council Member

McBryde. The motion passed unanimously with a 5-0 vote

### **4. Unfinished Business**

#### **A. Special Events Budget Overview | FY 2024 and FY 2025**

The Town Administrator Bailey Hedgepath, in conjunction with Treasurer Tinelli, presented budget details pertaining to Special Events for Fiscal Years 2024 and 2025.

## **5. Financial Business**

### **A. Financial and FY 2026 Budget | May Update**

Town Administrator Bailey Hedgepath reported that the budget gap has been reduced from \$1.5 million to \$314,000. She noted that administrative staff have expressed willingness to absorb \$50,000 in budget reductions, as there are no additional positions available to eliminate.

The Council discussed the importance of tracking attendance at Town events and evaluating their overall impact. Additionally, there was conversation about balancing event-related expenses with the staff time required to plan and execute these events effectively.

### **B. BUDGET ORDINANCE NO: 01 – 2026 | AN ORDINANCE TO LEVY THE REAL PROPERTY AND PERSONAL PROPERTY TAX RATES AND APPROPRIATE AND ADOPT THE OPERATING BUDGET OF THE MAYOR AND TOWN COUNCIL OF BLADENSBURG, MARYLAND, FOR THE 2026 FISCAL YEAR OF JULY 1, 2025, THROUGH JUNE 30, 2026. FIRST READING.**

Town Administrator Bailey Hedgepath provided an update on the Ordinance. This marked the first reading.

## **6. New Business**

### **A. Annexation Items | Update**

Town Administrator Bailey Hedgepath provided an update on annexation items scheduled for discussion during the 7:00 p.m. meeting, including Resolutions 02-2025, 24-2025, and 03-2025.

### **B. ORDINANCE 11-2025 | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND § 76-4 OF THE TOWN CODE: BUSINESS LICENSE AND PERMIT FEES AND ADDS AN ALARM REGISTRATION FEE. SECOND READING.**

Town Administrator Bailey Hedgepath and Code Enforcement Supervisor Rinehart provided an update on Ordinance 11-2025, which proposes revisions to business license and permit fees. This would be the first update to these fees since 2019.

- C. ORDINANCE 12-2025** | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO REPEAL AND REENACT CHAPTER 50, "PROPERTY MAINTENANCE" IN ITS ENTIRETY, TO REPEAL CHAPTER 68, "HOUSING STANDARDS" IN ITS ENTIRETY, AND TO ADOPT CHAPTER 49 "RENTAL HOUSING". **SECOND READING.**

Town Administrator Bailey Hedgepath and Code Enforcement Supervisor Rinehart provided a description of Ordinance 12-2025, which repeals and reenacts the Property Maintenance Code and introduces a Rental Housing Code.

- D. ORDINANCE 13-2025** | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND CHAPTER 112, "VEHICLES AND TRAFFIC". BY ADOPTING §112-14, "STOP SIGN MONITORING SYSTEMS IN SCHOOL ZONES" TO AUTHORIZE USE OF STOP SIGN MONITORING CAMERAS IN SCHOOL ZONES. **SECOND READING.**

Chief Collington provided details regarding Ordinance 13-2025, which authorizes the Town to enforce stop sign monitoring. He explained that the program is intended to improve compliance with stop sign regulations and enhance safety at intersections.

**E. Resolutions** | For Review

A. **Resolution 25-2025:** A Resolution of the Town of Bladensburg Celebrating Municipal Clerk's Week from May 4, 2025, to May 10, 2025.

B. **Resolution 26-2025:** A Resolution of the Town of Bladensburg Celebrating National Police Week, May 11 - 17, 2025 and Expressing Gratitude to the Bladensburg Police Department.

C. **Resolution 27-2025:** A Resolution of the Town of Bladensburg Recognizing Public Works Week, May 18 - 24, 2025.

D. **Resolution 28-2025:** A Resolution of support for an application for grant funding from the National Fish and Wildlife Foundation for a Chesapeake Bay project.

E. **Resolution 29-2025:** A Resolution in support of the operating assistance grant application for technical assistance funding through the Maryland Department of Housing and Community Development (DHCD).

Town Administrator Bailey Hedgepath presented Resolution 25-2025, recognizing and celebrating Municipal Clerks Week (May 4–10). Chief Collington presented Resolution 26-2025 in honor of National Police Week and delivered heartfelt remarks commemorating fallen officers and recognizing the service of those currently serving. Public Works Supervisor Mr. Hall shared Resolution 27-2025, which celebrates National Public Works Week (May 18–24). Town Administrator Bailey Hedgepath also provided details regarding Resolutions 28-2025 and 29-2025.

- F. CONTRACT APPROVAL:** Approval of a contract for repairs to Bostwick House - Wash House Stabilization, using MNCPPC Historic Preservation funds.

Moved to the June meeting.

- G. CONTRACT APPROVAL:** Approval for a contract with Hyp-Tro Building Services, LLC for Janitorial Services.

Town Clerk Watson and Public Works Supervisor Hall provided details regarding the selection process for Janitorial Services

- H. CONTRACT APPROVAL:** Approval of a contract with NovoaGlobal for Stop Sign Camera Program in the Town of Bladensburg.

Chief Collington discussed the contract with Novo Global for stop sign camera enforcement, noting that the company offers superior access to data, which is valuable for investigations when needed.

- I. CONTRACT APPROVAL |** Approval of contract with MuniCollect for Collection Services for the Town of Bladensburg.

Town Administrator Bailey Hedgepath provided an overview of the contract with MuniCollect, outlining its purpose and anticipated benefits for the Town.

- J. Discretionary Funds FY 2025 |** Town Council Awards – April / May 2025

Item was moved to the 7:00 p.m. Council meeting for further discussion.

- K. Soaring Eagle Scholarship FY 2025 |** Town Council Awards – May 2025

Item was moved to the 7:00 p.m. Council meeting for further discussion.

## **7. Adjournment**

Mayor James called for a motion to adjourn the meeting. CM Brown moved the motion, and CM Dixon seconded it. The meeting was adjourned at 6:55 pm.