Agenda Item Summary Report

Meeting Date: October 14, 2024	Submitted by: Michelle Bailey Hedgepeth, Town Administrator Regine Watson, Town Clerk

Item Title: Board of Supervisors of Elections (BOSOE) Update | Election 2025

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Work Session Item [X] Council Meeting Item [X]	Documentation Attached: BOSOE Attachments

Recommended Action:

Council review and comments on the proposed materials, processes, and operational guides for the October 2025 Election

Summary: The Board of Supervisors of Elections has been meeting online over the last several months to address the issues raised by the Council and Community regarding the 2023 Election Process. Throughout these meetings, the BOSOE has thoughtfully discussed and developed processes and guidelines to not only clarify issues but also provide a framework that can be used for future elections.

Overview of the Presentation: The presentation will take on the following aspects that were assigned to the Board and Town staff to address deficiencies in the previous elections.

1. Addressing the Issues from 2023 - Town Administrator
2. Developing Processes and Guidelines with BOSOE - BOSOE
3. Ongoing Actions and Tasks of the Town Clerk – Town Clerk

As part of this update, the following documents were developed in conjunction with our Town Attorney, Ferguson. They have been reviewed for legal sufficiency and are in compliance with the Town Charter/Code, state and federal election laws, and statutes.

The Board will meet in November to review the last part of their task, which is guidelines for Election Judges. This information will also be shared with the Council for review. The Town Clerk will also frequently update the 2025 Election process.

The town administrator and town clerk will be able to answer any questions during this meeting.

Budgeted Item: Yes [ ] No [X] Budgeted Amount:$ NA One-Time Cost: NA Ongoing Cost:	Continued Date:
Council Priority: Yes [ ] No [ ]	Approved Date: