



## Agenda Item Summary Report

<b>Meeting Date:</b> October 14, 2024	<b>Submitted by:</b> Michelle Bailey Hedgepeth, Town Administrator
<b>Item Title: 05-2025   A RESOLUTION AUTHORIZING THE DISPOSITION OF SURPLUS VEHICLES</b>	
05-2025   A RESOLUTION AUTHORIZING THE DISPOSITION OF SURPLUS VEHICLES THROUGH A MUNICIPAL AUCTION VENDOR	
<b>Work Session Item</b> [ ] <b>Council Meeting Item</b> [X]	<b>Documentation Attached:</b> Resolution 05-2025 List of Vehicles
<b>Recommended Action:</b>	
Approval of this resolution is required for the disposal of surplus vehicles.	
<b>Summary:</b> The Town Administrator proposes to dispose of surplus vehicles to ensure the most efficient and transparent process, with the best possible value return to the Town.  The resolution will authorize the following actions: 1. Authorization of Surplus Vehicle Disposition The Town hereby declares the attached identified vehicles as surplus property to be disposed of in accordance with this resolution. 2. Designation of Disposal Method The Town Administrator is authorized to sell the surplus vehicles through a municipal auction vendor. The selected vendor shall assist with sales, marketing, and the transfer of titles to the respective purchasers. 3. Compliance with Legal Requirements The Town Administrator shall ensure that all surplus vehicles are disposed of in compliance with the applicable local, state, and federal laws governing municipal property disposition. 4. Financial Management All proceeds from the sale of the surplus vehicles shall be deposited into the appropriate Town accounts as determined by the Town's financial policies.  The disposal will allow the Town to focus its efforts on the current fleet, and the Town will bring a separate item to the Partnership with vendors for a replacement that can dispose of higher-value vehicles.  Attached is a copy of the list of surplus vehicles for the Town. The vehicles will be disposed of during FY 2025, and the proceeds will go into the MISC REVENUES Line item. If there are any questions, staff will be available to answer them.	
<b>Budgeted Item:</b> Yes [ ] No [X] <b>Budgeted Amount:</b> \$ NA - Revenue Item <b>One-Time Cost:</b> <b>Ongoing Cost:</b>	<b>Continued Date:</b>
<b>Council Priority:</b> Yes [ ] No [ ]	<b>Approved Date:</b>