



## Town of Bladensburg Town Clerk Report

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### Town Meetings & Town Community Events

Date Range: 11/1/2024 to 11/30/24

Meeting / Event	Location / Date / Time
Board of Elections Supervisors Meeting	November 13, 2024, at 3:00 pm
Veterans Day	November 11, 2024, at 11:00 am
Bladensburg Thanksgiving Meal Distribution	November 23, 2024, from 10:00 am to 12:00 pm
Work Session	November 18, 2024, at 5:30 pm
Town Council Meeting	November 18, 2024, at 7:00 pm
Bladensburg Turkey Trot	November 28, 2024, from 7:00 am to 9:00 am

### Clerk's Department

- Started working on a records retention schedule for the Town. The schedule hasn't been updated since 1976. Once complete the repost will be sent to the State of Maryland for approval and brought to the Council for final approval.
- Currently working on updating all personnel files for the town.
- Working with BOSOE and the Town Attorney to finalize the Manual and process for the 2025 Town Election.
- An ad was placed in the Town Newsletter in search of BOSOE members and for the Ethics Commission.
- Answered all PIA Request

#### *Town Council Specific Events:*

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#### *Procurement*

RFQ / RFP #	Description	Important Dates / Notes
RFP - FY 003-2025	Speed Camera Enforcement Program	Bid is due back December 12, 2024. The recommendation to



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		the Council will be on the January Town Council Agenda.
RFP- FY 004-2025	Stop Sign Camera Enforcement Program	Bid is due back December 12, 2024. The recommendation to the Council will be on the January Town Council Agenda.
	Vehicle Disposal	Currently working with GovDeals to auction old surplus vehicles.

### Grants

Grant #	Description	Important Dates / Notes
CDBG PY 50	Sidewalks Project	Met with the Engineer and explained what we needed to start the project.
CDBGY 48	Bridge Repairs (3)	Project has started on the Bridges. Work should be completed in December

### Human Resources

Event	Date / Time
A final meeting will be held this month to complete our process	November 22, 2024

## Communications / Social Media

We have had an incredible fall season filled with community pride, fun events, and some exciting initiatives.

### Highlights from October & November

#### Growing Green with Pride Event - Saturday, October 19

We had a fantastic day of fall beautification in David C. Harrington Park, where volunteers came together to plant new trees and enhance our green spaces. Thank you to all who participated in making Bladensburg even more beautiful!

#### Bladensburg Day - Saturday, October 26



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Our first Bladensburg Day in decades was a huge success! The “Great Pumpkin Bash” brought the community together for a fun-filled day of festivities, including a parade and the much-loved Pumpkin Pie Eating Contest. We can’t wait to build on this event next year!

### **BOO-tiful Bladensburg Contest**

Congratulations to all the residents who participated in our first-ever BOO-tiful Bladensburg contest! We saw incredible creativity in the fall landscaping, Halloween décor, and lighting around town. Those recognized with yard signs are now official Bladensburg BOO-tifying champions with bragging rights. We look forward to seeing more participation next year.

### **Trunk-or-Treat - October 25**

A huge thank you to the Bladensburg Police Department for hosting a fun and safe Trunk-or-Treat event at the Bladensburg Community Center! The costumes were amazing, and the joy of the event was captured in our third most-viewed video of the year!

### **Celebrating the Bladensburg Volunteer Fire Department - November 1**

On November 1, we honored the Bladensburg Volunteer Fire Department for 20 years of dedicated service as a 100% volunteer organization. Your commitment to keeping our community safe is truly appreciated! Highlighting this great achievement produced the town’s most viewed organic post of the year on our social media platforms.

### **Celebrating Native American Heritage Month & Municipal Government Works Month**

This month, we celebrate the rich cultural heritage of Native American communities and recognize the hard work and dedication of municipal government employees who serve to make Bladensburg a better place every day.

### **Veterans Day Ceremony - November 11**

Thank you to all the veterans who attended our annual Veterans Day ceremony at the Peace Cross Memorial. We honor your service every day.

### **Upcoming Events**

**Bladensburg Thanksgiving Meal Distribution Date: Saturday, November 23**



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Time: 10:00 AM - 12:00 PM Location: Bladensburg High School

Join us as we distribute Thanksgiving meals to those in need.

**NEW! Bladensburg Turkey Trot** Date: Thanksgiving Day, November 28

Time: 7:00 AM - 9:00 AM Location: Bladensburg Waterfront Park, Ropewalk Pavilion

Start your Thanksgiving with a healthy and fun run/walk!

**23rd Annual Yule Log: A Magical Holiday**

Date: Friday, December 6 Time: 6:00 PM - 9:00 PM Location: Bladensburg Town Hall

Enjoy a magical evening full of holiday cheer!

**Bladensburg Holiday Meal Distribution**

Date: Saturday, December 7 Time: 10:00 AM - 12:00 PM Location: Bladensburg High School

Help us spread holiday joy by distributing meals to those in need.

**Senior Holiday Gala: Candy Cane Lane**

Date: Thursday, December 12 Time: 11:00 AM - 2:00 PM

Location: Bladensburg Community Center

A special holiday celebration for our senior residents.

**Exciting New Initiatives**

Priority Partners Cupboard - December 3

On Tuesday, December 3, join us for the unveiling of a new mini food pantry at David C. Harrington Park. The Priority Partners Cupboard will provide essential food items to those in need. The unveiling ceremony will take place from 12:00 PM to 1:00 PM at Bladensburg Town Hall.

**Bladensburg is Sustainable Maryland Certified!**





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We've earned our Sustainable Maryland Bronze Certification by completing all mandatory and priority actions—and we're just getting started. Here's to building a greener, more beautiful Bladensburg for years to come!

### Town Signage Upgrades - Coming Soon!

Phase 2 of our town signage upgrades is underway, with improvements planned for Sunnybrook and the Industrial Park. Stay tuned for the big reveal in mid-to-late December!

### **General Items**

- I attended the MMCA meeting on October 30, 2024. Some of the topics discussed were the future of City/Town Elections, certification for municipal clerks and records retention. We will be holding our regional meeting on December 5<sup>th</sup> in Rockville. There was also a survey that was sent out to all the clerks asking for more information on their specific town election procedures.
- I attended the Cyber MAOP Lunch and Learning meeting on October 16, 2024. They addressed ransomware incident response strategies, the importance of legal considerations surrounding information sharing and confidentiality and the role of cyber insurance in risk management. They scheduled a future tabletop exercise.
- I attended my first MML Conference November 6 - 8<sup>th</sup>. It was a great experience, and each class was very informative with great speakers. I joined the Academy of Excellence and look forward to another conference.
- I attended the Board of Elections Supervisors Meeting on November 13<sup>th</sup>. We discussed the Judges Election Manual. The Manual will come back to the board for review and finalization at the next meeting.

***Regine R. Watson***