

Budget Calendar

Ordinance Introduction

• On **November 18, 2024**, at the regularly scheduled Town Council Meeting, the Budget Enactment Ordinance will be introduced. This ordinance will outline the official steps and processes for the FY 2025-2026 budget cycle.

Budget Calendar Finalization (Second Reading)

• The Town Council will finalize and approve the official **Town Budget Calendar** at the **December 9, 2024**, Council Meeting. This calendar will outline the dates for all review sessions, hearings, and meetings related to the FY 2025-2026 budget.

January 2025 Budget Review | Town Council Meeting

• On **January 13, 2025**, a comprehensive **Budget Review** for Fiscal Year 2025 will be held, where key budget issues and departmental needs will be presented and discussed.

Budget Session #1 | Town Council Budget and Town Events

• On **February 18, 2025**, the first public **Budget Session** will be held, focusing on Town Council Budgets and Town Events.

Budget Session #2 | Introduction and Public Safety

• On **March 10, 2025**, the Town Council will receive the **Introduction to the Budget**, with presentations on the revenues and initial dive into Public Safety, providing an overview of each department's budget requests for the upcoming fiscal year.

Budget Session #3 | Finance, Clerk, and Town Administrator

• On **March 18, 2025**, a **Special Council Meeting** will be held to review budget requests from the **Finance Department, Town Clerk, and Town Administrator**.

Budget Session #4 | Special Budget Meeting | Public Works and Public Safety

• On **April 1, 2025**, another **Special Council Meeting** will focus on budget requests from the **Public Works** and **Public Safety** departments.

First Reading of the Budget Ordinance

• On **April 14, 2025**, the **First Reading** of the Budget Ordinance will occur during the Town Council Meeting.

Tax Rate and Constant Yield Hearings (if needed)

• On **April 14, 2025, or May 12, 2024**, the Town Council Meeting would meet to set a new tax rate or conduct a Tax Rate or Constant Yield Hearing. This is a separate meeting.

Budget Session #5 | Special Council Budget Meeting | Wrap Up

• On **April 29, 2025**, the Town Council will hold a **Special Budget Meeting** for any remaining discussions and adjustments.

Proposed Budget Adoption | Second Reading

• On **May 12, 2025**, during the Town Council Meeting, the **Proposed Budget** for FY 2025-2026 will be presented for **Adoption**.

Alternative Budget Adoption Date

• An **Alternative Budget Adoption Date** is scheduled for **June 9, 2025**, if further revisions or discussions are necessary.